



# KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

## Meeting Minutes

Date: December 7, 2017

Location: Seattle Joint Training Facility, 9401 Meyers Way S, Seattle, 98108

### Treasurer's Report

As of November 24, 2017	Checking	Savings
Beginning Balance	\$22,361.29	\$1,487.15
Deposits	\$7,620.00	
Withdrawals	\$11,073.95	
Interest Earned	\$0.67	\$0.11
Ending Balance	\$18,908.01	\$1,487.26
<b>Grand Total:</b>		<b><u>\$10,932.66</u></b>

The meeting attendees recommended approval of the December 2017 treasurer's report. However, because there were only six member departments represented, there was not a quorum and no formal business was conducted.

### **President's Report-**

Vice President Bawden explained that the King County Fire Chiefs did not meet in November, so there is no report this month.

Vice President Bawden used this portion of the meeting to thank Cari Coll for her work at the association president. Her term is ending; she was unable to attend today's meeting due to obligations at her department. Cari has served multiple terms as president and is deserving of our thanks. She is planning to continue to serve on the ODA committee. Thanks Cari!

### **Guest Speaker-**

Amy Warrior, the KC EMS Communities of Care Program Manager, presented on the work that is being done with assisted living, adult care, and other facilities to improve the working relationship with EMS responders. Amy's contact information is below:

Amy Warrior  
EMS Division  
401 Fifth Avenue, Suite 1200  
Seattle, WA 98104  
(206)263-1542

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## **Affiliate Reports**

### **King County EMS-**

No report

### **Labor and Industries-**

No report

### **WA State Fire Training & Safety Officers / WA State Fire Service Training-**

Kelly Merz reported that it is very quiet at the WA State Fire Training Academy as they are in between recruit classes and are busy with maintenance and other projects. Kelly reported they have a busy spring and recruit classes are full.

For the WA State Fire Training and Safety Officers, Kelly reports that registration is now open for the annual training symposium, which runs Feb 24- 28 and will be in Yakima. The theme this year is "Back to Basics." The symposium will be in Wenatchee in 2019.

### **Snohomish County Training Officers Association –**

No report.

## **Committee Reports**

**Extrication Academy Committee** – No report.

**ODA Committee** – No report.

**Pump Operator Workshop Committee** – No report.

**Scholarship Committee** – No report.

**Truck Academy** – No Report.

**Website Committee** – Greg Bawden reported that some of the 2018 classes are now posted. Links to instructor bios appear to be working.

## **Old Business**

Bylaws:

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- VP Bawden explained the status of the procedures/appendices, which had not been modified as part of the bylaws update. These procedures were created for the accreditation of the ODA and everyone involved with the ODA agreed they should remain as is.
- VP Bawden explained the proposed bylaw changes were brought to the KCFTOA meetings in October and November and no comments have been received. He reminded everyone that the proposed changes call for an increase in annual dues from \$100 to \$200/year and also require more detailed financial and membership reports.
- The plan was for the bylaws to be voted on by the membership at the December meeting. Dan Johnson suggested that 1) due to the lack of a quorum and 2) the upcoming strategic planning meeting scheduled with the King County Fire Chiefs in January that we do not take any action on the new bylaws.
- Without a quorum, no action was taken.

Nominations:

Dan Johnson presented the following slate of candidates for Secretary and President:

- Pete Brummel with Eastside Fire and Rescue has offered to serve as president for the term starting January 1<sup>st</sup>, 2018.
- Dan (who is with Bothell Fire) said he is willing to serve as Secretary for the term starting January 1<sup>st</sup>, 2018. However, his term in training with Bothell Fire ends at the end of 2018.

The following officers remain in their current roles:

- Greg Bawden with Duvall Fire will remain in the VP spot for the rest of this term (which ends 12/31/2018) unless new job duties prevent his participation through the year.
- Mike Bailey with Snoqualmie Fire remains as Treasurer through the end of his term, which runs through December 2018.

## **New Business-**

Elections:

Since there is 1) not a quorum and 2) only one candidate for President and Secretary, no action was taken.

Strategic Planning:

VP Bawden explained that he, Mike Bailey, and Cari Coll met with representatives of the King County Fire Chiefs in November to discuss the future of the King County Fire Training Officers Association, and what role it should play with the growth of regional training consortiums.

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The King County Fire Chiefs Association and King County Training Officers Association have agreed to hold a strategic planning meeting on Friday January 12<sup>th</sup> and will include representatives from both groups as well as representatives from Seattle Fire, East Metro Training Consortium, and the South King County Fire Training Consortium.

## **Noteworthy Incidents, Training, & New Equipment-**

None reported.

## **Adjourn - 11:30 am**

Without a quorum, no motion was made to adjourn.

## **Next Meeting**

### **January meeting**

Note, the January 2018 meeting has been cancelled.

### **February meeting**

The next meeting will be February 1, 2018 at 10:00 am

Seattle Joint Training Facility  
9401 Meyers Way S, Seattle, 98108

Guest Speaker – TBD

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PRESIDENT– *Nominated*, Pete Brummel, Eastside Fire and Rescue (425)313-3256  
or [pbrummel@esf-r.org](mailto:pbrummel@esf-r.org)

VICE PRESIDENT– Greg Bawden, Duvall Fire (425) 788-1625 or [gbawden@duvallfire45.com](mailto:gbawden@duvallfire45.com)

SECRETARY– *Nominated*: Dan Johnson, Bothell Fire, 425-806-6242 or [dan.johnson@bothellwa.gov](mailto:dan.johnson@bothellwa.gov)

TREASURER- Mike Bailey, Snoqualmie Fire (425) 888-1551 x202 or [m Bailey@ci.snoqualmie.wa.us](mailto:m Bailey@ci.snoqualmie.wa.us)

CONTRACT ADMINISTRATIVE ASSISTANT – Cindy McMahan [Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

### PHONE NUMBERS

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### MAILING ADDRESS

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