

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

May 2, 2013

King County Medic One

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Kevin Crossen	South King Fire
* Bruce Kroon	Bellevue Fire	Rick Kruckenberg	Port of Seattle Fire
* Elenjo Schaff	Eastside Fire	Greg Baruso	Post of Seattle Fire
* Ron Wick	Bothell Fire	Ryan Rodenberg	Enumclaw Fire
Cynthia Tobias	Apple St. LLC	Greg Schipper	Enumclaw Fire
Steve Taylor	Shoreline Fire	Jon Nolan	King County EMS
Rick White	Shoreline Fire	Joe Ehle	Bellevue Fire
Robert Jones	WSP/FPB	Ken Whitmore	Maple Valley Fire
Ed Johnson	SeaTac Fire	Graydon Matheson	King County Airport
Greg Bawden	Duvall Fire	Parry Boogard	Valley Regional Fire
* Executive Board Member			

The May meeting was called to order and a welcome extended to everyone by President Cari Coll at the King County Medic One facility in Kent. Following the traditional flag salute, a roundtable of introductions was completed.

MEETING MINUTES:

A motion was made by Rick White and seconded by Greg Schipper to accept the April meeting minutes as disseminated by Elenjo Schaff, Secretary. Motion passed.

TREASURER'S REPORT:

Treasurer Ron Wick presented the February and March Financial Reports as follows:

February Statement (Changeover to BECU):

1/26/13 - 2/22/13	Checking	Savings
Beginning Balance	\$ 900.02	\$ 100.00
Deposits	\$ 400.00	
Withdrawals	\$ 900.02	\$ 95.00
Interest Earned	\$ 0.02	
Ending Balance	\$ 400.00	\$ 5.00
Grand Total:	\$ 405.00	

March Statement:

2/23/13 - 3/22/13	Checking	Savings
Beginning Balance	\$ 400.00	\$ 5.00
Deposits	\$18,747.84	\$40,406.17
Withdrawals	\$ 3,703.01	
Interest Earned	\$.38	\$ 1.77
Ending Balance	\$15,445.21	\$40,412.94
Grand Total:	\$55,858.15	

A motion was made by Rick White and seconded by Parry Boogard to accept the two months' financial report as read. Motion passed.

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CHIEFS' REPORT:

Cari Coll hadn't attended a meeting so didn't have anything new to report.

GUEST SPEAKER(S):

- Cynthia Ulrich Tobias - Apple St. Applied Learning Styles, LLC: "The Way We Work" Training Modules

Cynthia gave a presentation on the training modules she has available on:

- Learning and Communicating Styles
 - Build confident learners
 - Focus on natural strengths
 - Develop effective teamwork
- Turning Conflict into Cooperation
 - Motivate even the most resistant person
 - Drastically reduce confrontation and conflict
 - Build strong and positive relationships

Her background includes 25 years in private practice, 8 years as a police officer, 8 years as a public high school teacher and the best-selling author of 10 books.

She enjoy working with public safety agencies, and will build the training to whatever your needs are and for whatever length of time for the classes. For additional information contact her at:

Cynthia Ulrich Tobias, M. Ed.
Apple Street Applied Learning Styles, LLC
P.O. Box 23162
Federal Way, WA 98003

Phone: 253-988-4120
Email: ctapplest@gmail.com
Website: www.CynthiaTobias.com

AFFILIATE REPORTS:

KING COUNTY OEM:

No one was present to report.

KING COUNTY EMS:

Jon Nolan reported on the following items:

- ✓ In a recent email he requested the number of apparatus for each department in order to get a tally of tourniquet packets to distribute for the Street Medicine training. A discussion ensued regarding the Soft TT vs. CAT tourniquets and

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what King County EMS is requiring. Jon indicated the reason they went with the Soft TT style is primarily due to the cost difference of approximately \$11 each. He continued by telling the members there isn't a policy as to which one has to be used. The tourniquets they are purchasing are on back-order, but are expected to come out soon. The Street Medicine module will be available online the end of June/beginning of July.

- ✓ Jon disseminated replacement page (Page 13) for the Patient Care Protocols on Epi-Pen usage changes. The change to the protocol includes a third symptom of diffuse and progressive hives along with the hypotension and respiratory distress including oral swelling.
- ✓ He also gave each of the departments half-sheet instructions of the protocol for Epi-Pen use. These sheets are to be attached (with a rubber band) to each injector box as reference.
- ✓ Revision of the oxygen guidelines is forthcoming in May. This changes the need to use supplement oxygen on patients dependent on what the reading is on the pulse oximeter. On patients with oxygen stats of greater than 95% - no oxygen needs to be given to the patient. However, with oxygen stats 94% and less, they need oxygen supplemented. This ruling changes, however, if the patient is having a respiratory problem - they must be given oxygen regardless of the pulse oximeter reading. Jon informed the members that if they do not currently have pulse oximeters on their apparatus, they should consider purchasing them because of this protocol change.
- ✓ The Fire Tracker (TREX) record-keeping program and the EMS Online are still on track for completion. Written test records will be able to transfer to Fire Tracker soon. Stay tuned for the announcement.
- ✓ Jon reported to the members they are working on scheduling the EMT classes consistently year after year in order to assist with planning for fire departments. Their Fall Class will begin on the 2nd Wednesday of September with the pretest and application deadline being in August. The Spring Class will begin on the 2nd or 3rd Wednesday of March. This one is still being finalized as they are trying to avoid holidays and summer. The Fall EMT Class is going to be hosted by Bellevue Fire.
- ✓ They are working on a Re-hab policy which would include Pre-hab. They have created one with Zone 3 and will be testing it out with Zone 1 soon. Once this has been accepted, they will be updating the policy throughout King County in the near future.

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LABOR & INDUSTRIES:

JC Smith wasn't in attendance to report.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones reported they are working on the schedule for next year's conference.

Someone had asked about if there was a conference scheduled in June. According to the website this is the information:

2013 WSFTSO Workshop: "Saving Your Own...An Inside Job" is being held on June 1 & 2 at the City of Yakima Fire Department, Station 95. This conference focuses on safety, following the rules of engagement for firefighter survival and the incident commander's rules of engagement for firefighter safety in order to reduce risks at the emergency incident scene. Also, it focuses on health with regard to strengthening your heart, protecting your health, and being ready when the call comes in.

WA STATE FIRE SERVICE TRAINING:

Bob Jones disseminated information on the following:

- Vacancies in some classes at the NFA.
- Media Release from WSP regarding Sunshine and Tragedy: Motorcycle deaths in WA
- New course release for Region X - Training for Regional Collaboration being held on May 20th at Riverside Fire Authority in Centralia, WA.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Blake Engnes was not present to report.

COMMITTEE REPORTS:

ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll indicated there wasn't anything new to report.

(Committee Members: Executive Board and ODA Chair)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

Bob Jones disseminated the flyer for the Fall Advanced Pump Academy scheduled for the week of September 16-20. The cost of the class is \$325, and registration is available online at the www.KCFTOA.org website.

(Committee Members: Bill Hoover, Bob Jones)

AUDIT COMMITTEE:

Steve Taylor reported they did the audit last month, and they didn't find anything of major concern. There were some receipts missing, but Cindy was working on providing them with the information needed. One of the recommendations they gave was to have an explanation of receipts or invoices and to match them together consistently.

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(Committee Members: Cindy McMahan, Steve Taylor, John Zaleski, Chris Tubbs-Chiefs' Rep)

EXTRICATION ACADEMY COMMITTEE:

Mark Seaver has been doing the coordination of this Academy and because he has gone back on shift, he is not going to be able to continue. He highly recommends someone from the south end of the County serve on this Committee since they use the Puyallup Team. Ken Whitmore has agreed to assist. Hopefully, there is one more person willing to volunteer to help. Please let him know soon.

ODA COMMITTEE:

Greg Baruso reported there are some openings for a few of the 2013 ODA classes. Because we had to cancel the Fire Inspection and Fire Investigation classes due to low registrations, we will offer them again in September with the hope of doing more marketing to hopefully get the numbers into the break-even point.

Greg reported he had audited the ICS class and found there is some overlap with the STICO class as mentioned by the ICS instructors. In an effort to avoid redundancy of information, he is going to have STICO instructor coordinate with the ICS instructors for next year.

The committee continues to work on the 2014 ODA classes and instructors.

(Committee Members: Greg Baruso, Cari Coll, Elenjo Schaff, Joe Ehle, Tad Wineman, Mike Dettmer and by Bylaw Default: Cindy McMahan and Ron Wick)

SCHOLARSHIP COMMITTEE:

Greg Schipper reported the Committee received another application for the Truck Academy and the committee accepted it for payment. The balance is less than \$1000 for 2013 if anyone still wants to apply.

(Committee Members: Ron Wick, Greg Schipper, Elenjo Schaff)

TRUCK ACADEMY:

No one was present to report.

(Committee Members: Mark Musch, Bill Larson, Tad Wineman)

WEBSITE COMMITTEE:

Bruce Kroon didn't have anything new to report regarding the website.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

- Ken Whitmore reported Maple Valley is waiting for the delivery of their new tender.

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- Greg Baruso reported the mobile command truck that is sponsored by Emergency Management as a FEMA resource is currently being housed at the Port of Seattle Fire.

OLD BUSINESS:

There wasn't any Old Business to discuss.

NEW BUSINESS:

There wasn't any New Business to discuss.

GOOD OF THE ORDER:

- Jon Nolan reported that Roy Soper, a long-time Medic with King County Medic One died that morning following his battle with cancer. Arrangements are pending.

President Coll did a roundtable of discussion:

- Bellevue Fire - Bruce Kroon: They (along with Seattle Fire) are offering an UASI Regional Training - Observer Invitation to review Structural Collapse and Heavy Rescue Operations on May 10 and May 24 from 1200 - 1500 at the Seattle Joint Training Facility. This is being run in 2-hour sessions and each session is limited to 10 individuals. Registration is through Bill Larson at Bellevue at Blarson@bellevuewa.gov.
- Bruce Kroon continued by asking if anyone has a Wellness & Fitness Program. He is interested in getting information about annual physicals and how other departments' program works. Please contact him (Bkroon@bellevuewa.gov) with your information.
- Greg Bawden from Duvall Fire inquired as to what most agencies used for their record-keeping software.
- Ken Whitmore from Maple Valley reported their levy proposal was passed in the local vote.
- Graydon Matheson from King County Airport Fire asked if any agency had an Ult 4 Gas Meter training or policy for this unit.
- Steve Taylor from Shoreline Fire is in the process of developing a procedures and guidelines for an active shooter scenario drill.
- Ron Wick from Bothell Fire reported Woodinville Fire and Bothell Fire are entering an interlocal agreement for two years to start. This was initiated

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because of a merger and annexation that transpired on March 1. Bothell Chief will resume duties for Woodinville Chief as will the Operations Chief.

- o Greg Schipper from Enumclaw Fire reported Don Brassard has retired and he introduced Ryan Rodenberg who is now in the Training Division.

With no further business to discuss, a motion was made by Parry Boogard and seconded by Rick Kruckenberg to adjourn. Motion passed.

THOUGHTS TO PONDER:

"If your actions inspire others to dream more, learn more, do more and become more, you are a leader."

~John Quincy Adams

NEXT MONTHLY MEETING

Thursday, June 6, 2013
0900 Start Time

Valley Regional Fire Authority
1101 D Street NE
Auburn 98002

253-288-5861

YOUR 2013 EXECUTIVE BOARD



Elenjo, Ron, Cari, and Bruce

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PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Bruce Kroon, Bellevue Fire Department (425) 452-7845 or bkroon@bellevuewa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or eschaff@ESF-R.org

TREASURER - Ron Wick, Bothell Fire (425-486-1678 or ron.wick@ci.bothell.wa.us

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 4341
Everett, WA 98204-0035

Visit our Website at: www.kcftoa.org