

# KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

September 2012

Duvall Fire Department

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## MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Parry Boogard	Valley Regional Fire
* Elenjo Schaff	Eastside Fire	Greg Bawden	Duvall Fire
* Ron Wick	Bothell Fire	Todd Reynolds	Snoqualmie Fire
Deborah Reed	ErgoFit Consulting	J.C. Smith	Labor & Industries
Paul Fletcher	Seattle Fire	Greg Schipper	Enumclaw Fire
Bruce Kroon	Bellevue Fire	Rebecca Milliman	Children's Response Ctr
Greg Ahearn	Woodinville Fire	Terry Sinclair	King County EMS
Lisa Phillips	Bothell Fire	Jon Nolan	King County EMS
Rick White	Shoreline Fire	Kam Cayce	Boeing Fire
Keith Kreiger	Shoreline Fire		
* Executive Board Member			

The September monthly meeting was called to order by President Cari Coll at 0910 at the Duvall Fire Department. Following a welcome to members and guests, the traditional flag salute, and a roundtable of introduction was completed.

## MEETING MINUTES:

A motion was made by Parry Boogard and seconded by Greg Schipper to accept the August meeting minutes as disseminated by Elenjo Schaff, Secretary. Motion passed.

## TREASURER'S REPORT:

Treasurer Ron Wick read the July financial statement as follows:

<u>July Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (7/1/2012)	\$ 24,012.83	\$45,400.21
Deposits	\$ 9,845.20	
Withdrawals	\$ 18,122.32	
Interest Earned	\$ 0.20	\$ .96
Service Charge	\$ 3.00	
Ending Balance (7/31/2012)	\$ 15,735.71	\$45,401.24

**Grand Total:** \$61,136.95

A motion was made by Greg Bawden to accept the July Treasurer's report as read. Following a second from Parry Boogard, the motion passed unanimously.

## CHIEFS' REPORT:

Cari Coll reported the Chiefs don't have a meeting in July and August, so the next meeting will be in September. She will have a report next month.

## GUEST SPEAKER(S):

- ❖ Deborah Reed - ErgoFit Consulting: "Reducing Injuries & Improving Productivity"

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Deborah informed the members of the various programs they have for getting the facility ergonomically fitted in order to minimize injuries and disabilities. They also have continuing education hours/classes for Cross Fit Trainers. If anyone is interested in having a consultation, or for more information on the programs they have available, contact her at:

Deborah J. Read  
ErgoFit Consulting, Inc.  
5731 SW Stevens Street  
Seattle, WA 98116  
Phone: 206-938-3294  
Email: [ergogirl@ergofitconsulting.com](mailto:ergogirl@ergofitconsulting.com)  
Website: [www.ErgoFitConsulting.com](http://www.ErgoFitConsulting.com)

- Rebecca Milliman - Harborview Children's Response Center: "Resource for Trauma Counseling and Advocacy for Children, Teens and Families"  
Rebecca informed the members, especially those on the North and East King County, of their services available to children and teens who have been affected by physical or sexual abuse, robbery, gang violence, luring, kidnapping, fires, motor vehicle accidents, assault or who are survivors of homicide and other traumatic events.

These include:

- ✓ Crisis Intervention
- ✓ Information and Referral
- ✓ Counseling
- ✓ Support Groups
- ✓ Advocacy
- ✓ Education & Prevention

They can be an advocate by being present at an interview, trial and sentencing; arrange for medical follow-up; explain the criminal justice system; connect children and youth to counseling and assist with protection orders. Although their office is in Bellevue and they are planning to open more throughout the Eastside, their focus is North and East King County. If other agencies would like to find out who they can contact for the same kind of resource, contact Rebecca and she will give you that information. They also are available for training sessions with the departments and their crews to inform on reporting crimes and abuse, as well as, getting crews familiar with them as a resource. For additional information and training contact Rebecca at the following:

Rebecca Milliman, Prevention & Education Coordinator  
Harborview Children's Resource Center  
Phone: 425-467-3386  
Email: [rebamill@u.washington.edu](mailto:rebamill@u.washington.edu)  
Website: [www.Childrensresponsecenter.org](http://www.Childrensresponsecenter.org)

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## AFFILIATE REPORTS:

### KING COUNTY OEM:

No one was present to report for this group.

### KING COUNTY EMS:

Jonathan Nolan reported on the following items for King County EMS:

- **Communication Improvement:**

They are working on methods to improve communications with the fire departments and other EMS agencies. Jonathan asked how many departments have an interdepartmental newsletter. Dr. Eisenberg would like to add an article or update to those agencies having this method of communication.

- **EMS Online:**

They are finishing the 2013 CBT modules and hope to have them ready by December. Also the ALS Module on Bradycardia will be released by the end of the day.

- **Cardiac Arrest Downloads:**

The average compliance rate of submitting cardiac arrest downloads from agencies is at 80%. They would like to strive for 100% compliance. He also noted that one agency has succeeded in achieving a 52% survival rate, so with this, Dr. Eisenberg's goal of county-wide survival rate of 60% in the next year is quite possibly attainable. This increase is also due to the police and other law enforcement vehicles having an AED onboard and the starting of resuscitation early.

Terry Sinclair reported on the Fall EMT Class. They are in their second week and there are 33 students in the class. He continued by reporting on the upcoming 2013 CBT Instructor Workshops. They are going to be scheduled in December and January at Kent Fire, Woodinville Fire and Redmond Fire.

### LABOR & INDUSTRIES:

JC Smith reported the ongoing saga of the 296-305 Standards continues. The public hearing is scheduled in October in Tumwater. This is an input session.

JC continued by reporting there are some code concerns that add monetary systems especially with departments having volunteers regarding training compliance. If anyone has questions or concerns, they should contact JC (Email: [Smjc235@lni.wa.gov](mailto:Smjc235@lni.wa.gov) or phone: 425-990-1466).

### STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones wasn't present to report.

### WA STATE FIRE SERVICE TRAINING:

Bob Jones wasn't present to report.

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## SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas was not present to report.

## COMMITTEE REPORTS:

### ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll reported the Executive Board has made their proposed changes and Cindy now has the contract to review. It is pending signatures for completion.

*(Committee Members: Executive Board and ODA Chair)*

### ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

No one was present to report. If any department is sending students, consider sending an apparatus with them to the class. Also, Mark Vinup has indicated this will be the last class he will be teaching for us as he is going to enjoy retirement. We will be seeking ideas and recommendations for a new instructor for this academy.

*(Committee Members: Bill Hoover, Bob Jones)*

### BUDGET COMMITTEE:

This is added to the Agenda as reminder that it is time to start this process for 2013.

*(Committee Members: Executive Board Members and Academy Chairs)*

### LEADERSHIP SYMPOSIUM:

The class *"In the Realm of Risk: Surviving the Fireground"* is scheduled for September 22, 2012 from 0900 - 1700 hosted by Seattle Fire Department at the Joint Training Facility. The cost of the class is \$55.00 and includes a box lunch. There is still room in the class. Registration can be made on the KCFTOA website.

*(Committee Members: Bob Jones, Paul Fletcher, Chris Loken)*

### ODA COMMITTEE:

Cari Coll announced that Greg Baruso has agreed to take the role as Chair of the ODA Committee. Cari will continue her participation in the Committee, however. The Fire Officer I & II tests are scheduled for November 30<sup>th</sup>. There are five openings. Registration can be done online at the KCFTOA website.

Some of the Fall classes of 2012 still have openings. Only Building Construction and Community Government are full. The 2013 ODA is coming along as scheduled, and should be available for registrations at the projected December date.

*(Committee Members: Greg Baruso, Cari Coll, Elenjo Schaff, , Kevin Anderson, Greg Ahearn, Mike Dettmer and by Bylaw Default: Cindy McMahan and Ron Wick)*

### WEBSITE COMMITTEE:

There wasn't anything new to report.

*(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)*

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## PURCHASES OF THE MONTH:

Greg Bawden reported Duvall has received their new Brush Truck. They are still going through the process of learning about the rules of working for the new emissions system.

## OLD BUSINESS:

There wasn't any old business to report.

## NEW BUSINESS:

### ➤ **Business License & Banking Changes:**

Cari Coll informed the membership that we have been looking into what it will take to change banks and open an account in a credit union to earn more interest on our accounts. We will need a business license to do this. Currently we are functioning under the King County Chiefs' Association business license.

A motion was made by Bruce Kroon and seconded by Cam Cayce to do what it takes to apply for a business license. Motion passed unanimously.

A motion was then made by Greg Bawden and seconded by Parry Boogard to change our banking accounts to BECU. Motion passed unanimously.

We will have Cindy move forward down these paths to accomplish this goal.

### ➤ **Executive Board Positions:**

The two Executive Board positions that are up for election this year are: Vice President (Kevin Anderson) and Treasurer (Interim - Ron Wick). Kevin is going to be going back on shift at the end of the year, and we will continue to convince Ron he is enjoying the position.

### ➤ **Nomination & Election Committee Members:**

It is the time of the year when we need to set up Nomination and Election Committees for the upcoming election.

According to the Bylaws:

*At the September meeting, the President shall appoint a Nominating Committee consisting of three (3) members of the Association. This committee shall recruit and solicit nominations and make its first report of nominees from the floor at the October meeting.*

*In addition to those names submitted by the Nominating Committee, any member can submit another Active member's name from the floor for nomination.*

*The President shall appoint an Election Committee of at least two members, who are not on the Nominating Committee or being nominated for a position, whose duties shall be to arrange and conduct the election of officers. At the completion of the election, this committee shall count the ballots and report their findings to the President.*

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Nominating Committee: Greg Bawden, Rick White, Elenjo Schaff

Election Committee (must be present at December's meeting): Todd Reynolds and Jon Nolan

- Elenjo Schaff asked the membership if they wanted the traditional luncheon in December. Those present agreed unanimously, and then she asked if they still wanted the prime rib menu. Again there was a unanimous affirmative response.

## GOOD OF THE ORDER:

- ❖ Keith Kreiger (Shoreline Fire) asked if any department had information regarding wide-diameter hose lines. If so, please send it to him along with any suggestions or comments.

With no further business to discuss, a motion was made by Jon Nolan and seconded by Parry Boogard to adjourn. Motion carried and meeting was adjourned.

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## THOUGHTS TO PONDER:

*"Pretend to be the person you want to be. One day you'll realize you are no longer pretending."*

~Author Unknown



### **NEXT MONTHLY MEETING**

Thursday, October 4, 2012  
0900 Start Time

Northshore Fire Department  
7220 NE 181<sup>st</sup> Street  
Kenmore

425.354.1755

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## YOUR 2012 EXECUTIVE BOARD

**PRESIDENT** - Cari Coll, Vashon Island Fire Department (206) 463-4468 or [ccoll@vifr.org](mailto:ccoll@vifr.org)

**VICE PRESIDENT** - Kevin Anderson, Renton Fire Department (425) 430-7101 [kanderson@rentonwa.gov](mailto:kanderson@rentonwa.gov)

**SECRETARY** - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or [eschaff@ESF-R.org](mailto:eschaff@ESF-R.org)

**INTERIM TREASURER** - Ron Wick, Bothell Fire (425-486-1678 or [ron.wick@ci.bothell.wa.us](mailto:ron.wick@ci.bothell.wa.us)

**CONTRACT ADMINISTRATIVE ASSISTANT** - Cindy McMahan [Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

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## KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

### PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

### MAILING ADDRESS

King County Fire  
Training Officers' Association  
P.O. Box 4341  
Everett, WA 98204-0035

Visit our Website at: [www.kcftoa.org](http://www.kcftoa.org)

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