

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

October 4, 2012

Northshore Fire Department

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Mark Musch	Northshore Fire
* Elenjo Schaff	Eastside Fire	Greg Bawden	Duvall Fire
* Ron Wick	Bothell Fire	Joe Ehle	Bellevue Fire
* Kevin Anderson	Renton Fire	Bruce Kroon	Bellevue Fire
Linda Phillips	Senior Services	Rick White	Shoreline Fire
Greg Baruso	Port of Seattle Fire	Keith Kreiger	Shoreline Fire
J.C. Smith	Labor & Industries	Katie Hodneland	Northshore Fire
Graydon Matheson	KC Airport Fire	Lisa Phillips	Bothell Fire
Kirk Galatas	Snohomish County	Steve Taylor	Shoreline Fire
Robert Jones	WSP/FPB	John Zaleski	Boeing Fire
Greg Ahearn	Woodinville Fire		
* Executive Board Member			

The October monthly meeting was called to order by Vice President Kevin Anderson as President Coll was delayed in traffic. Following a welcome and the traditional flag salute, a roundtable of introductions was completed. President Coll arrived and continued at this point.

MEETING MINUTES:

A motion was made by Parry Boogard and seconded by John Zaleski to accept the September meeting minutes as disseminated by Elenjo Schaff, Secretary. Motion passed.

TREASURER'S REPORT:

Treasurer Ron Wick read the August financial statement as follows:

<u>July Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (8/1/2012)	\$ 15,735.71	\$45,401.17
Deposits	\$ 6,455.14	
Withdrawals	\$ 4,506.05	
Interest Earned	\$ 0.14	\$.77
Ending Balance (8/31/2012)	\$ 17,684.80	\$45,401.94

Grand Total: \$63,086.74

A motion was made by Parry Boogard to accept the August Treasurer's report as read. Following a second from Greg Bawden, the motion passed unanimously.

CHIEFS' REPORT:

Cari Coll reported the Chiefs had their meeting, but there wasn't anything on the agenda that pertained to the training officers, so there wasn't anything new to report.

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GUEST SPEAKER(S):

- Linda Phillips - Advocate for Senior Information & Assistance: *"Seniors Advocacy Resource" and "Matter of Balance Program"*

Linda spoke to the membership about their resources and how they would like to make people aware of their services and programs to help out seniors and elderly. They also have resources available for younger disabled patients as well. Some of their assistance includes:

- ✓ Power/heating
- ✓ Prescriptions
- ✓ Meals
- ✓ Discount Programs
- ✓ Transportation
- ✓ In-home care

She asked for any assistance in getting the word out to the public of their availability. They previously were known as the Gatekeepers, but have since changed their name to the Gateway as they didn't want anyone to think it was like a locked gate with limited access.

AFFILIATE REPORTS:

KING COUNTY OEM:

No one was present to report for this group.

KING COUNTY EMS:

Jonathan Nolan had sent an email to Elenjo Schaff since they were not going to be in attendance as they were filming one of the BLS segment videos for next year. His report included:

- They are continuing to work on improving communications between EMS and all of the BLS/ALS agencies throughout the county.
- They are feverishly working on the BLS/ALS content for EMS Online and also working on the CBT curriculum.
- CBT Instructor Workshop dates are out. Note: No one had received the dates, so Elenjo informed them of the dates she had received.
- He asked the departments to continue to download cardiac arrest events.
- Last, he sent a huge thank you to everyone for the outstanding EMS service they provide to our citizens and visitors in King County! Excellent work!

Dates of the 2013 CBT Instructor Workshops are:

- ❖ Monday, December 3 - through Friday, December 7- Kent Fire Training #74, 24611-116th Ave SE
- ❖ Monday, January 7 - through Saturday, January 12 - Redmond Fire Station 17,16917 NE 116th ST

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- ❖ Monday, January 14 through Saturday, January 19 - Woodinville Fire #31, 17718 Woodinville/Snohomish Rd

Registrations can be made online.

LABOR & INDUSTRIES:

JC Smith reported the 296-305 Standard is going to be adopted without changes to the draft. The effective date for this policy is January 1, 2014.

JC continued by reporting on the following items:

- Guide to workplace safety and health in Washington State brochure was disseminated.
- OSHA vs. L & I jurisdiction debate, typically the results go back to L & I.
- Training Videos and PowerPoint are available in the L & I Library online. Click on the library to check out any item.
- In the past if an agency was cited, the abatement period lasted until the appeal process was completed before changes needed to be made. As of July 1, 2012 the cited issue needs to be completed within 30 days and cannot wait until the abatement period is over.
- L & I will work with departments on any new equipment and other compliance issues.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones reported the State Conference is scheduled for February 23 through 27, 2013 and is being held in Yakima. Some of their classes include: Aircraft Rescue, Fire Behavior, Advanced ISO Train-the-Trainer, and L & I Question and Answer regarding the new Standard. The State Patrol will be there with their driving simulator and have training on safe freeway parking. There will be a 2-day class on "Politics in White Helmet" and another 1-class being offered is, "When you find yourself as Training Officer - now what?"

WA STATE FIRE SERVICE TRAINING:

Bob Jones disseminated information on the following:

- 2012 HazMat Incident Command Refresher Training - October 17th; 0830 - 1230 at Snohomish County Fire District 1 Admin/Training Building
- Fire Officer II - December 3-7, 0830 - 1730 at the North Bend Training Academy at \$395 per student.
- Firefighter II - November 5-8, 12-15 and Exam on November 16; 0830 - 1730 at the North Bend Training Academy at a cost of \$980 per student.
- Fire Instructor II - November 3-4; 0830 - 1730 at the North Bend Training Academy at a cost of \$330 per student.
- Recruit Academy Tuition Schedule and the 2013 Recruit Academy Dates:
 - ✓ Weekday FFI & FFII: January 24 - April 19; May 2 - July 26; August 8 - November 1
 - ✓ Weekend FFI: April 19 - July 7; August 16 - November 3

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The fees in 2013 will remain the same as they were in 2012.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas reported the following:

- ✓ They have a 4-hour HazMat Incident Command Refresher course
- ✓ They are working on a curriculum support for smaller departments that have limited funding. This will be available on the www.Snocountychiefs.org website.
- ✓ Their Fall Leadership Seminar is scheduled for October 12 from 0830 - 1700. It is going to be held at the Christ the Rock Fellowship in Lynnwood. The keynote speaker will be Chief Bobby Halton. The cost of this seminar is \$100 which includes lunch. Registration is on the website.

COMMITTEE REPORTS:

ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll reported the Executive Board sent their proposed changes to Cindy, and she now returned the contract for the Board to review. It is pending signatures for completion.

(Committee Members: Executive Board and ODA Chair)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

No one was present to report. A discussion ensued. With Mark Vinup retiring, we are seeking recommendations for a new instructor for this academy. Bob Jones submitted the dates that have been reserved for this class in 2013 at the academy. They are April 23-26 and September 17-20, 2013. If anyone has an idea for an instructor, please send it to Bob Jones or Bill Hoover.

(Committee Members: Bill Hoover, Bob Jones)

BUDGET COMMITTEE:

Treasurer Ron Wick has begun working on the 2013 Budget. He will be requesting information from the various Academy Chairs for their input, and will work towards the goal of having it available at the November meeting for approval.

(Committee Members: Executive Board Members and Academy Chairs)

LEADERSHIP SYMPOSIUM:

Cari Coll asked if anyone had feedback regarding the seminar. Comments were that it was a great class. This class did not break-even in the cost to expense ratio, and it resulted in KCFTOA funding a large portion of the expenses.

(Committee Members: Bob Jones, Paul Fletcher, Chris Loken)

ODA COMMITTEE:

New Chair, Greg Baruso reported the committee is working on finalizing the 2013 ODA with the goal of having it available for registration by December 1. The Fire Officer I & II tests are scheduled for November 30 at Kent Fire.

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(Committee Members: Greg Baruso, Cari Coll, Elenjo Schaff, Kevin Anderson, Greg Ahearn, Mike Dettmer and by Bylaw Default: Cindy McMahan and Ron Wick)

WEBSITE COMMITTEE:

Vice President Kevin Anderson indicated there wasn't anything new to report.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

Bruce Kroon reported Bellevue Fire is looking at changing their textbooks from IFSTA to the Fire Engineering FF I and II books. With this there is a test bank, PowerPoint presentations, and study guides available. If anyone is interested in viewing this product there will be a representative from Fire Engineering giving a demonstration at Northshore Fire on October 17 at 1030. Let Bruce know if you are interested in attending as there will be lunch served and they need a count.

OLD BUSINESS:

➤ **Business License & Banking Changes:**

Cari Coll reported she still needed to complete the paperwork so we can move forward in obtaining a business license. After that process, Cindy will be able to open an account at BECU as was voted by the members.

➤ **Nomination Committee - Executive Board Positions:**

The two Executive Board positions that are up for election this year are: Vice President (Kevin Anderson) and Treasurer (Interim - Ron Wick). Kevin is going to be going back on shift at the end of the year. Greg Bawden reported there have been two nominations received to date:

Nomination for Vice President is Bruce Kroon and nomination for Treasurer is Ron Wick. Nominations will be opened again at the November and December meetings with the vote taken in December. If anyone has a desire to nominate someone or step forward with a desire to serve, please contact Greg Bawden.

NEW BUSINESS:

➤ **Host Agencies; List of Training Officers Leaving their Training Divisions; and Luncheon Registrations:**

Elenjo Schaff passed around the sign-up sheets for these three requests. Please let her know as soon as possible if you are able to host a meeting for next year, have or are a training officer who is leaving your post by the end of the year and who and how many are planning to attend the luncheon in order to notify the caterers. The ultimate deadline for changes and additions is November 29th. Please keep in mind, if you register someone, please be sure they are going to attend as this is an expense to the Association if they don't show.

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GOOD OF THE ORDER:

- ❖ Elenjo Schaff informed the members she will be going out on a surgical/medical leave, but has besought the assistance of Cindy McMahan to take the minutes, and finish the registrations for the luncheon, etc.

With no further business to discuss, the meeting was adjourned.

THOUGHTS TO PONDER:

“If there are a hundred steps in your path to success and you have not reached it in ninety-nine of them, do not conclude that the journey is a failure. Be valiant, have faith in yourself. Success belongs to him who dares to win it.”

~Author Unknown



NEXT MONTHLY MEETING

Thursday, November 1, 2012
0900 Start Time

Port of Seattle Fire Department
2400 South 170th Street
Seattle 98158

206-552-3384

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YOUR 2012 EXECUTIVE BOARD

PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Kevin Anderson, Renton Fire Department (425) 430-7101 kanderson@rentonwa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or eschaff@ESF-R.org

INTERIM TREASURER - Ron Wick, Bothell Fire (425-486-1678 or ron.wick@ci.bothell.wa.us

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241

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MAILING ADDRESS

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