

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

May 3, 2012

Seattle Fire Department

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Rick White	Shoreline Fire
* Kevin Anderson	Renton Fire	Rachel Garlini	Shoreline Fire
* Elenjo Schaff	Eastside Fire	James C. Smith	Labor & Industries
Bob Jones	WSP/FPB	Jim Duren	King County EMS
Greg Schipper	Enumclaw Fire	Terry Sinclair	King County EMS
Parry Boogard	Valley Regional Fire	Mark Musch	Northshore Fire
Ken Knott	Mercer Island Fire	Kelly Apling	Northshore Fire
Graydon Matheson	KC Int'l Airport Fire	Katie Hodneland	Northshore Fire
Greg Ahearn	Woodinville Fire	Megan Shoemaker	WA State Archives
Chris Loken	Eastside Fire	Paul Fletcher	Seattle Fire
Steve Taylor	Shoreline Fire	Kirk Galatas	Mukilteo Fire
* Executive Board Member		Judy Waleryszak	Seattle Fire

The May monthly meeting was called to order by President Cari Coll at the Seattle Fire Department. A welcome was extended to members and guests, followed by the traditional flag salute and roundtable introduction.

MEETING MINUTES:

A motion was made by Parry Boogard and seconded by Greg Schipper to accept the April meeting minutes as disseminated by Elenjo Schaff. Motion passed.

TREASURER'S REPORT:

In Treasurer Ron Wick's absence, Elenjo Schaff read the March financial statement as follows:

<u>March Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (3/1/2012)	\$ 31,960.44	\$45,392.65
Deposits	\$ 2,700.26	
Withdrawals	\$ 2,638.87	
Interest Earned	\$ 0.26	\$ 1.92
Service Charge	\$ 3.00	
Ending Balance (3/31/2012)	\$ 32,021.83	\$45,394.57

Grand Total: \$77,416.40

A motion was made by Parry Boogard to accept the March treasurer's report as read. Following a second from Ken Knott, the motion passed.

The April financial statement hadn't been received.

CHIEFS' REPORT:

Cari Coll reported she had received a proposal from Chief Krause for the President of the KCFTOA to attend the Chiefs' meetings rather than their representative attending ours. Discussion ensued regarding the expectation of the president or a designee. Cari has

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agreed to attend their meetings, and this process will be revisited again before the next Bylaws review to determine if this responsibility will be added to the role of president.

GUEST SPEAKER(S):

- ❖ Chris Loken, Lieutenant with Eastside Fire & Rescue presented a proposal to the Association to sponsor a Mayday & Rapid Intervention Operations (RIT) training with Lt. Mike Mason and BC Steve Chikerotis of RICO Fire Rescue, Inc. Chris presented the budget proposal, and asked if there was interest in the KCFTOA sponsoring this training session. He also asked if there would be a department that would donate the usage of their facility for this class, and he asked for suggestions of caterers for lunches.

After a discussion regarding funding availability through the Leadership Symposium budget balance, a motion was made by Greg Ahearn and seconded by Kevin Anderson to sponsor this 1-day training with the two instructors for up to \$3,500. The motion carried unanimously. Chief Fletcher indicated he would be willing to work with Chris to host the class at the Joint Training Facility.

- ❖ Megan Shoemaker, WA State Archives gave a brief overview of the class she was offering at the close of our regular meeting. Her contact information is as follows:

Megan Shoemaker, Electronic Records Management Consultant
Washington State Archives - Northwest Regional Branch
808 25th Street
Western WA University; MS 9123
Bellingham, WA 98225
Telephone: 360-650-2813
Email: megan.shoemaker@sos.wa.gov

AFFILIATE REPORTS:

KING COUNTY OEM:

No one was present to report for this group. However, Elenjo announced she had received an email from Stephanie Supko who is the new Training and Exercise Manager for the King County Office of Emergency Management. Although she wasn't able to attend this meeting, she was going to try to be present for the next one.

KING COUNTY EMS:

Terry Sinclair reported the EMT Class will be completed as of May 19th. The letter announcing the Fall EMT Class will be ready to go out on June 1st, with the application deadline being July 13th. They will be required to have not only the Healthcare Provider CPR card, but will need verification of immunization and the background affidavit forms.

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Jim Duren was introduced to the membership, and he reported with the reorganization at King County EMS, he is the new Professional Standards Manager. He will be overlooking the business portion of EMS Online, as well as overseeing Byron Byrne who is the hospital and fire department liaison, Blake Harrison who does the recordkeeping, certification and recertification process, and Terry Sinclair who will be working with the EMT Class planning.

Some of the items Jim reported they will be working on include:

- ✓ Emphasize Dr. Eisenberg's 2012 Goals. Jim went through each of the 2012 Goals set forth by Dr. Eisenberg.
- ✓ Offering to be a resource to departments
- ✓ Work on recordkeeping and audit agency records
- ✓ Training Development
- ✓ EMT Training
- ✓ 2013 CBT - BLS modules to be ready at the end of this year
- ✓ Cardiac Arrest data review online from dispatcher to ALS interaction

Jim reported they are going to be developing new paramedic training programs over the year, with the first one being available this month on Sepsis. This will be offered for continuing medical education credits.

In addition, he reported on the 2012 ROC Study. Debi and Sally just returned from their meeting in Montreal and King County was recognized for the outstanding fraction time. The CCC group had 89% fraction time, while the 30:2 group had 80%. The one issue they wanted the fire departments to work on was to be sure there was about a 3-second break for the two ventilations on the 30:2 group of the study.

Jim Duren's contact information is as follows:

Telephone: 206-263-8054 (Office) and 206-940-2119 (Cell)

Email: James.Duren@kingcounty.gov

LABOR & INDUSTRIES:

JC Smith reported there has been some confusion regarding NFA Rules and the 296-305 Rules. The 305 Standards are for firefighters. He discussed ladder issues falling under Inspections and not under the firefighting regulations.

JC continued by reporting the draft 296-305 Standards are still with the Attorney General, and have not been finalized.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones reported they have begun working on the 2013 State Conference which is tentatively scheduled to be held the week of February 25th, and will once again be held in Yakima. They are planning to make some changes by enlarging the Safety Officer portion

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of the training. In addition, they are seeking a Board Representative from the Fire Officer section.

WA STATE FIRE SERVICE TRAINING:

Bob Jones reported the Fire Training Academy just went through the Fire Safety Inspection and there weren't any compliance safety issues.

They just started the 2012-2 Recruit Academy with 15 students for the FFI Program and 16 for the FF2 Program.

Bob also disseminated the following information:

- NFA Sponsored off-campus 2-day Programs and NFA Sponsored on-campus 2-day Programs course listings.
- Marysville Fire is sponsoring a NFA STICO class in June.
- Class Schedule for Fire Sprinkler Training Courses for 2012.
- NFA Approved Courses

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas reported they are hosting their 2012 Spring Tactical Workshop on May 19th. There are two tracks to choose from: Track 1 is Truck Operations at House Fires and the Track 2 is Advanced Pump Operations. You can find their training on the Snohomish County Fire Chiefs Association website under Training Officers portion. http://snocountychiefs.org/divisions/training_officers/index.cfm

COMMITTEE REPORTS:

ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll reported the E-Board still has to reschedule a meeting with Cindy, so there wasn't anything new to report.

(Committee Members: Executive Board and ODA Chair)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

There wasn't anything new to report.

(Committee Members: Pat Hund, Bob Jones)

AUDIT COMMITTEE:

Steve Taylor reported they hadn't rescheduled their meeting that was canceled due to Cindy's father's death. They will work on getting this accomplished before next month. *(Committee Members: Randy Krause (Chiefs Rep), Kevin Body, Keith Kreiger (since he is reassigned temporarily - Steve Taylor will volunteer to assist))*

EXTRICATION ACADEMY COMMITTEE:

No one was present to give the final report for this committee.

(Committee Members: Mark Seaver, Jeff Johnson, Ken Knott)

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LEADERSHIP SYMPOSIUM:

Bob Jones reported he has begun contacting some leadership speakers for this symposium. Details for this venue have not been finalized, but will continue to be researched.

(Committee Members: Bob Jones, Elenjo Schaff)

ODA COMMITTEE:

Cari Coll reported this committee didn't meet last month, but the classes are continuing as scheduled. After the Instructor 1 Classes on May 14 & 17, there will be a break until September when classes will resume. The Committee will begin working on the 2013 schedule.

(Committee Members: Cari Coll, Elenjo Schaff, Kevin Body, Greg Baruso, Kevin Anderson, Roy Brewer and by Bylaw Default: Cindy McMahan and Ron Wick)

SCHOLARSHIP COMMITTEE:

Greg Schipper reported for this committee. There have been several partial ODA scholarships, along with the Advanced Pump Operator and Truck Academy scholarships, with only \$650 remaining in the budget.

(Committee Members: Elenjo Schaff, Greg Schipper, Ron Wick)

TRUCK ACADEMY COMMITTEE:

Mark Musch reported the Truck Academy is scheduled for the Week of June 25th and will be held in the Bellevue area. There were six openings with a maximum of 25 students. The cost of the class is \$700.

(Committee Members: Mark Musch and Keith Kreiger)

WEBSITE COMMITTEE:

There wasn't anything new to report.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

- Ken Knott reported Mercer Island will be getting a GMC chassis aid car shortly as will Vashon Island per Cari Coll.

OLD BUSINESS:

The only thing on the Old Business was the Blue Card Information, but Craig Peiguss wasn't present to report.

NEW BUSINESS:

There wasn't any New Business.

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GOOD OF THE ORDER:

- Bob Jones announced they are seeking a used VHF narrow-band radio. If anyone has one, please contact him.

With no further business to discuss, a motion was made by Parry Boogard and seconded by Ken Knott to adjourn. Motion carried and meeting was adjourned. Following the meeting Megan Shoemaker from the WA State Archives held a class on Fire Service Records Management.

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(Draft meeting minutes were disseminated by Elenjo Schaff, Executive Board Secretary, on May 14, 2012)



NEXT MONTHLY MEETING SCHEDULE

Thursday, June 7, 2012
0900 Start Time

Snoqualmie Fire Department
37600 SE Snoqualmie Parkway
Snoqualmie
425-888-1551

YOUR 2012 EXECUTIVE BOARD

PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Kevin Anderson, Renton Fire Department (425) 430-7101 kanderson@rentonwa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or eschaff@ESF-R.org

INTERIM TREASURER - Ron Wick, Bothell Fire (425-486-1678 or ron.wick@ci.bothell.wa.us

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org

WORDS OF WISDOM:

“Your present circumstances don’t determine where you can go: they merely determine where you start.”

~ Nido Qubein

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PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 4341
Everett, WA 98204-0035

Visit our Website at: www.kcftoa.org

2012 SCHEDULED GUEST SPEAKERS

June Meeting:

- ✓ Sam Baker - Saxton Bradley - "Technology Solutions for Training"
- ✓ Trooper Lynette Mitchell - WSP - "Importance of Apparatus Maintenance"

July Meeting:

- ✓ John Stuckey & Brien Maier - Strategic Management & Reductive Tactical (SMART) Training

August Meeting:

- ✓ John Dwyer - Coast Guard - Water Rescue

September Meeting:

- ✓ Deborah Reed - Ergo Fit Consulting - Reducing Injuries & Improving Productivity in a Single Bound

***These speakers are subject to change due to unforeseen circumstances.*