

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Graydon Matheson	KC Int'l Airport
* Elenjo Schaff	Eastside Fire	Preston Bhang	Seattle Fire
* Ron Wick	Bothell Fire	Robert Jones	WSP/FPB
* Kevin Anderson	Renton Fire	John Bridenbaugh	Mercer Island Fire
Steve Taylor	Shoreline Fire	Terry Sinclair	King County EMS
Keith Kreiger	Shoreline Fire	J.C. Smith	Labor & Industries
Rachel Garlini	Shoreline Fire	Kam Cayce	Boeing Fire
Rick White	Shoreline Fire	Mike Russell	WSP/MECTF
Mark Musch	Northshore Fire	Bill Steen	WSP/MECTF
Parry Boogard	Valley Regional Fire	* Executive Board Member	

The February monthly meeting was called to order by President Cari Coll at Shoreline Fire Department at 0905 once a quorum had been reached. A welcome was extended to members and guests, followed by the traditional flag salute and roundtable introduction.

MEETING MINUTES:

A motion was made by Keith Kreiger and seconded by John Bridenbaugh to accept the January meeting minutes as disseminated by Elenjo Schaff. Motion passed.

TREASURER'S REPORT:

The November financial statement was read by Treasurer Ron Wick as follows:

<u>November Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (11/01/11)	\$85,905.34	\$45,387.13
Deposits	\$19,150.28	
Withdrawals	\$ 4,128.00	
Interest Earned	\$ 0.28	\$ 1.87
Ending Balance (11/30/11)	\$ 40,927.62	\$45,387.00

Grand Total: \$86,314.62

A motion was made by Mark Musch and seconded by Parry Boogard to accept the November financial statement as read by the Treasurer. Motion passed.

<u>December Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (12/01/11)	\$40,927.62	\$45,387.00
Deposits	\$ 3,215.32	
Withdrawals	\$ 6,421.30	
Interest Earned	\$ 0.32	\$ 1.93
Ending Balance (12/31/11)	\$ 37,271.55	\$45,388.93

Grand Total: \$83,110.48

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

A motion was made by John Bridenbaugh and seconded by Parry Boogard to accept the December financial statement as read. Motion carried.

The January bank statement hadn't been received in time to report.

CHIEFS' REPORT:

Chief Randy Krause reported via email to Elenjo Schaff that the Chiefs hadn't had a meeting so he didn't have anything to report. He also indicated they haven't been able to identify a liaison for the Training Officers to date.

GUEST SPEAKER(S):

- ❖ Detectives Mike Russell and Bill Steen from the WA State Patrol, Missing and Exploited Children Task Force (MECTF) spoke to the membership about the many cases of reported missing and exploited children throughout the US. There are getting to be more and more cases of child abduction and exploitation, and their objective is to stop the chain reaction as many who exploit or abuse children were once treated the same. They have said that because of the fire service's image of helping people, they sometimes have clues and evidence that are available to them that law enforcement don't because of their nature to investigate and cite.

They asked if crews see something at the scene or if something doesn't feel right, they need to document and report immediately to their local law enforcement. They continued by informing the membership of a Legislative Bill that will make it citable if first responders don't report a suspected child exploitation or abduction.

They are working on putting together a training PowerPoint aimed for the fire service and when that is available, they will forward the information to our group.

AFFILIATE REPORTS:

KING COUNTY EOM:

No one was present to report for this group.

KING COUNTY EMS:

Terry Sinclair reported they received 24 applications to the EMT Class. The pretest is scheduled for Wednesday, February 8th. They will continue to accept application up to February 7th.

He continued by reporting the following:

- There is a position opening at King County EMS as they are seeking to fill the Professional Standards Manager position.
- There is a Pilot Project beginning on February 7th with Woodinville Fire and Eastside Fire. The Community Medical Technician (CMT) Program's objectives are to engage

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

patients in management of chronic or recurrent medical conditions by encouraging referral to follow-up assistance programs. Also the intent is to reduce repeat EMS responses and maximize fire unit productivity, serve patient needs and reduce the long-term cost of delivering EMS services and responses. The calls the CMT targets are the non-emergent repeat calls.

LABOR & INDUSTRIES:

J.C. Smith reported there is a speaker from Olympia that will be attending in March. He is going to speak to our membership about house hook-ups, downed wires, transformer fires, underground vaults and generators.

The 296-305 Standard has been submitted and is going through as the last draft. There are planned meetings, but he hasn't heard anything new recently.

JC continued by briefly informing the members that the safety buffer zone for fire lines is increasing.

REGION IV:

We no longer have anyone reporting for this group, so it will be tabled until such a time we have new information.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones didn't have anything new to report other than a TCO and Senior Evaluator Class has been added to the Conference. Registrations are going good with approximately 95 full registrations and 30 or so single class registrations.

WA STATE FIRE SERVICE TRAINING:

Bob Jones reported the new Recruit Academy started with 31 students, and after the first day, they had one student drop out. There is a good mix of volunteers, residents, and military personnel in the class. He continued by reporting that next month he will have the listing of the 18 classes being offered from the National Fire Academy.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas was not present to report for this group.

COMMITTEE REPORTS:

ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll informed the members the Executive Board have been reviewing the draft contract changes Cindy had submitted. With a few changes, they will finalize a contract revision soon.

In addition, Elenjo Schaff informed the members that Cindy's salary had gone through the required review. She was given the December 3.8% CPI cost of living increase effective in

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

January 2012. Her annual contractual salary is now \$22,705.57 with her monthly payment being \$1,892.13.

(Committee Members: Executive Board and ODA Chair)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

No one was present to report for this committee.

(Committee Members: Pat Hund, Bob Jones)

EXTRICATION ACADEMY COMMITTEE:

Kevin Anderson reported in Mark's absence. The Academy has a maximum of 45 students and it is beginning to fill. Everything is set and going as planned.

(Committee Members: Mark Seaver, Jeff Johnson, Ken Knott)

ODA COMMITTEE:

Cari Coll reported this committee didn't meet in January due to the snowstorm. We had met briefly after the last KCFTOA meeting to finalize some of the classes.

The Leadership and Supervision Series 1-2-3 will begin February 13 - 16 for 1 and 2, and in May for 3 with Chief Krause as the instructor.

(Committee Members: Cari Coll, Elenjo Schaff, Kevin Body, Greg Baruso, Kevin Anderson, Roy Brewer and by Bylaw Default: Cindy McMahan and Ron Wick)

SCHOLARSHIP COMMITTEE:

Elenjo Schaff and Ron Wick reported this committee experienced an influx of applications and primarily for full ODA. Due to some of the applicants being late in submitting their applications, even after a 'grace' period had been extended, there were three that were denied. Three individuals received partial scholarships of \$1000, while one who had resubmitted an incomplete application received a partial scholarship of \$500. There is still a balance of \$2000 for anyone wanting to submit for one of the other Academies being offered. Keep in mind the application deadline is a minimum three weeks prior to the start of the requested academy.

(Committee Members: Elenjo Schaff, Greg Schipper, Ron Wick)

TRUCK ACADEMY COMMITTEE:

Mark Musch reported they are planning a Spring Academy and will be utilizing the site in Bellevue. The tentative date is June 25, and as soon as this is finalized the registrations will be available online.

(Committee Members: Mark Musch and Keith Kreiger)

WEBSITE COMMITTEE:

Kevin Anderson didn't have anything new to report.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

PURCHASES OF THE MONTH:

- Kevin Anderson reported Renton Fire is looking at replacing their MSA SCBAs with Scott Air Packs. They found the MSA to have an O-ring failure. Other agencies indicated they are switching to Scott's as well. Any other department wanting more information about these can contact DC Eric Wallgren from Renton Fire for his findings.
- Elenjo Schaff reported Eastside Fire & Rescue is looking to purchase new Defibrillation units and currently are waiting for final approval to purchase Philips ForeRunner 3 units.

OLD BUSINESS:

There wasn't any Old Business to discuss.

NEW BUSINESS:

There wasn't any New Business to discuss.

GOOD OF THE ORDER:

- Ron Wick reported Bothell Fire has a Battalion Chief exam coming up on March 13th and they are looking for one more evaluator (Battalion Chief and above) to assist with this process. They also need a Lieutenant or Captain willing to be a role player. Please let him know if you or your agency can provide one for him. Ron.wick@ci.bothell.wa.us
- Keith Kreiger is looking for anyone having a formal policy or directive on Post-Incident Analysis (PIA) procedures. His contact information is: kkreiger@shorelinefire.com.
- Keith also indicated they are looking to purchase new 5-inch hose and would like any information others have regarding this.
- Graydon Matheson is in need of finding an EVIP class. There is a Train-the-Trainer Class being held at the State Conference in Yakima this month.
- Perry Boogard inquired as to what other departments' intent is regarding switching to the Blue Card ICS method. Discussion ensued regarding the expense, whether the Chiefs are interested in the change, and the mixed reviews about this method.

With no further business to discuss, a motion was made by Keith Kreiger and seconded by John Bridenbaugh to adjourn. Motion carried and meeting was adjourned.

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

(Draft meeting minutes were disseminated by Elenjo Schaff, Executive Board Secretary, on February 8, 2012)



NEXT MONTHLY MEETING SCHEDULE

Thursday, March 1, 2012
0900 Start Time

South King Fire & Rescue
1405 SW 312th Street
Federal Way

253-946-7319

YOUR 2012 EXECUTIVE BOARD

PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Kevin Anderson, Renton Fire Department (425) 430-7101 kanderson@rentonwa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or eschaff@ESF-R.org

INTERIM TREASURER - Ron Wick, Bothell Fire (425-486-1678 or ron.wick@ci.bothell.wa.us

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org

WORDS OF WISDOM:

“All of us are gifted; some just open our packages earlier than others.”

~ Author Unknown



KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

February 2, 2012

Shoreline Fire Department

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 4341
Everett, WA 98204-0035

Visit our Website at: www.kcftoa.org

2012 SCHEDULED GUEST SPEAKERS

March 1:

- ✓ Jim Voss from Labor & Industries talking about High Voltage & Downed Power Lines
 - ✓ Sgt. Luke Zebley from WA State Patrol - Commercial Vehicle Division talking on Apparatus Maintenance
-

April 5:

- ✓ Bruce Wind from Tactical Talk talking about Crisis Intervention Training for First Responders
-

May 3:

- ✓ Megan Shoemaker from WA State Archives talking about Records Management, Archives and Electronic Record.
NOTE: She will give a brief presentation during the meeting, but will offer an hour-long class following the regular meeting for individuals interested in staying. She gave a presentation at Zone 3, and was highly recommended to give us this class.
-

These speakers are subject to change due to unforeseen circumstances.