

# KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

August 2, 2012

Boeing Fire Department

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## MEMBERS & GUESTS:

* Kevin Anderson	Renton Fire	Ed Johnson	SeaTac Fire
* Elenjo Schaff	Eastside Fire	Victoria Wentz	King County EMS
* Ron Wick	Bothell Fire	Terry Sinclair	King County EMS
James C. Smith	Labor & Industries	Michele Lightfoot	King County EMS
Parry Boogard	Valley Regional Fire	Graydon Matheson	King Co. Airport
Jon Nolan	King County EMS	Steve Taylor	Shoreline Fire
Douglas Metz	Burien Fire	Rachele Garlini	Shoreline Fire
Roger Anderson	Burien Fire	Jonathan Nolan	King County EMS
Todd Reynolds	Snoqualmie Fire	Joe Ehli	Bellevue Fire
Howard Scartozzi	WSP/FPB/FTA	Bruce Kroon	Bellevue Fire
Lisa Phillips	Bothell Fire	Tim Lupher	USCG - Puget Sound
Ben Hayman	Tukwila Fire	John Dwyer	USCG - Puget Sound
Jeff Johnson	Tukwila Fire	Gretchen Bailey	USCG - Puget Sound
* Executive Board Member			

The August monthly meeting was called to order by Vice President Kevin Anderson at 0910 at the Boeing Fire Department. Following a welcome to members and guests and the traditional flag salute, a roundtable of introduction was completed.

## MEETING MINUTES:

Elenjo Schaff noted there had been an error in the addition for the Financial Report that was read for June and that has been corrected for this meeting. A motion was made by Ed Johnson and seconded by Bruce Kroon to accept the July meeting minutes with the financial report correction. Motion passed.

## TREASURER'S REPORT:

Treasurer Ron Wick read the corrected June financial statement as follows:

<u>June Financial Statement:</u>	<u>Checking</u>	<u>Savings</u>
Beginning Balance (6/1/2012)	\$ 18,850.01	\$45,398.35
Deposits	\$ 11,495.18	
Withdrawals	\$ 6,332.36	
Interest Earned	\$ 0.18	\$ 1.86
Service Charge	\$ 3.00	
Ending Balance (6/30/2012)	\$ 24,012.83	\$45,400.21

**Grand Total:** \$69,413.04

A motion was made by Ed Johnson to accept both the June Treasurer's report as read. Following a second from Bruce Kroon, the motion passed unanimously.

## CHIEFS' REPORT:

Cari Coll sent a report to Elenjo to remind the members the Chiefs don't have a meeting in July and August, so the next meeting will be after their meeting in September.

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## GUEST SPEAKER(S):

- ❖ John Dwyer, Chief of the US Coast Guard Inspection Division - Puget Sound along with his partners, Tim Lupher and Gretchen Bailey spoke to the membership about various incidents they worked with local fire departments in vessel fires. He indicated there has been an increase in marina fires in the past few years. Many of those fires happen in Fall, Winter and early Spring as owners are trying to keep the vessels warm. The Coast Guard are available 24-hours a day; 7-days a week and to get their assistance call 206-217-6001. They can have a boat out in approximately 20 minutes and less time during the day. Security is a big piece of their work, and they also do joint drills with the SWAT teams (i.e. ferries). His contact information is as follows:

John Dwyer, Chief - Inspection Division  
US Coast Guard - Vessel & Facility Safety, Security & Environmental Protection  
1519 Alaskan Way South  
Seattle, WA 98124-1192  
Phone: 206-217-6184  
Email: [John.D.Dwyer@uscg.mil](mailto:John.D.Dwyer@uscg.mil)

## AFFILIATE REPORTS:

### KING COUNTY OEM:

No one was present to report for this group.

### KING COUNTY EMS:

Terry Sinclair introduced Victoria Wentz who is the new Instructional Designer for the EMS Online. He also introduced Michele Lightfoot who primarily responds to the HELP line for EMS Online among other responsibilities.

Terry indicated there were 36 students applying for the Fall EMT Class. The pretest was scheduled for August 8<sup>th</sup>, and the CPR/Airway Management testing and Orientation is scheduled for August 15<sup>th</sup>. All of the classes will be held at Mercer Island Fire Department.

Jon Nolan reported they are working on a Communication Improvement Plan with Dr. Eisenberg and fire departments to get information out to the crews. He also made corrections to his contact information as he has changed phone numbers. His phone number is 206-263-2923 and he is in the main EMS Office downtown.

He also noted if any agency has questions about EMS Online, ROC Study, etc. to contact either him or Jim Duren.

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## **LABOR & INDUSTRIES:**

JC Smith reported they have had more low voltage electrical fires recently and although they weren't with fire department crews, he stressed that training needs to be done regarding this type of incident.

The 305-296 Standard is still at status quo. The hearings are still scheduled for Tumwater and Spokane with no changes to the draft.

## **STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:**

Bob Jones wasn't present to report.

## **WA STATE FIRE SERVICE TRAINING:**

Bob Jones wasn't present, but Howard Scartozzi reported for him and disseminated the following hand-outs:

- NFA Courses offered in the State.
- NFA Off-Campus and On-Campus 2-day Programs offered
- Hand-out on IAFC Announcement of support for NFPA's SCBA Alert

Howard reported they recently had two graduation ceremonies (weekend and regular recruit academies). The next academies will be starting with 22 students in the weekend academy and 27 students in the full session. In addition they have a new air compressor building, and they are going to revamp the old one to use as back-up. They are also going to be clearing the road at the entry of the academy.

He also noted they have a position opening for Training CO for the Academy. If anyone is interested contact them. In addition, Howard mentioned that Bob Jones is looking at retiring in January 2013.

## **SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:**

Kirk Galatas was not present to report.

## **COMMITTEE REPORTS:**

### **ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:**

Elenjo Schaff reported the Executive Board has sent Cindy their proposal and have requested this be finalized within the month.

*(Committee Members: Executive Board and ODA Chair)*

### **ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:**

No one was present to report.

*(Committee Members: Pat Hund, Bill Hoover, Bob Jones)*

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## AUDIT COMMITTEE:

Steve Taylor reported this committee met and went through the books with Cindy. There were only a few minor issues, and Chief Krause complimented Cindy on her meticulous recordkeeping.

*(Committee Members: Randy Krause (Chiefs Rep), Kevin Body, Keith Kreiger (since he is reassigned temporarily - Steve Taylor will volunteer to assist)*

## LEADERSHIP SYMPOSIUM:

There wasn't any new updates regarding this seminar.

*(Committee Members: Bob Jones, Paul Fletcher, Chris Loken)*

## ODA COMMITTEE:

Elenjo Schaff reported the committee cancelled the July meeting and the intention was to meet with Cindy to go over her contract, but she wasn't available to attend. The ODA Committee has scheduled classes and are finalizing the 2013 ODA. The hope is to have this ready to put online by November.

*(Committee Members: Cari Coll, Elenjo Schaff, Greg Baruso, Kevin Anderson, Greg Ahearn, Mike Dettmer and by Bylaw Default: Cindy McMahan and Ron Wick)*

## SEMINAR COMMITTEE:

There wasn't anything new to report.

*(Committee Members: Bob Jones)*

## WEBSITE COMMITTEE:

There wasn't anything new to report.

*(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)*

## PURCHASES OF THE MONTH:

No one had any new purchases to report.

## OLD BUSINESS:

There wasn't any old business to report.

## NEW BUSINESS:

- Elenjo Schaff reported the Association received a request to donate to the Medic One Foundation. In the past few years we have given \$100 to the Foundation. If the membership is interested in continuing this tradition, a motion was needed. With that, Bruce Kroon made a motion to donate the traditional \$100 to them. Following a second from Ed Johnson, the motion passed unanimously.
- Second item of business was the need to relocate the September KCFTOA meeting. KCFD #2 (Burien) hadn't completed their new station, and were using their current meeting room as storage for preparing for the move so we need a new host for that meeting. Please let Elenjo know if you are interested in hosting.

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## GOOD OF THE ORDER:

Elenjo Schaff announced Eastside Fire & Rescue was going to be hosting a NFA Leadership 1 & 2 Class taught by Arthur White at their Station 83 in Sammamish. Leadership 1 is August 9-10 and Leadership 2 is August 23-24. The cost of the class is \$100 for both.

With no further business to discuss, a motion was made by Bruce Kroon and seconded by Jeff Johnson to adjourn. Motion carried and meeting was adjourned.

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## THOUGHTS TO PONDER:

*"A person will sometimes devote all his life to the development of one part of his body - the wishbone."*

~Robert Frost

*Thank you!*



Photo compliments of Rachel Garlini

*Special thank you to Capt. John Zaleski and Boeing Fire for hosting the meeting in a beautiful conference room, and for the use of the rooftop observation deck that enabled us to watch the Blue Angels take off. As usual, it was a spectacular sight!*

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## **NEXT MONTHLY MEETING - NEW LOCATION**

Thursday, September 6, 2012  
0900 Start Time

Duvall Fire Department  
15600 First Avenue NE  
Duvall

425-788-0199

## **YOUR 2012 EXECUTIVE BOARD**

**PRESIDENT** - Cari Coll, Vashon Island Fire Department (206) 463-4468 or [ccoll@vifr.org](mailto:ccoll@vifr.org)

**VICE PRESIDENT** - Kevin Anderson, Renton Fire Department (425) 430-7101 [kanderson@rentonwa.gov](mailto:kanderson@rentonwa.gov)

**SECRETARY** - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or [eschaff@ESF-R.org](mailto:eschaff@ESF-R.org)

**INTERIM TREASURER** - Ron Wick, Bothell Fire (425-486-1678 or [ron.wick@ci.bothell.wa.us](mailto:ron.wick@ci.bothell.wa.us)

**CONTRACT ADMINISTRATIVE ASSISTANT** - Cindy McMahan [Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

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## **KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION**

### **PHONE NUMBERS**

Phone: 425-255-1241

FAX: 425-749-7274

### **MAILING ADDRESS**

King County Fire  
Training Officers' Association  
P.O. Box 4341  
Everett, WA 98204-0035

Visit our Website at: [www.kcftoa.org](http://www.kcftoa.org)

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