

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

November 3, 2011

Port of Seattle Fire Department

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Keith Kreiger	Shoreline Fire
* Elenjo Schaff	Eastside Fire	Jeff Johnson	Tukwila Fire
* Mark Adler	KCFD #2	Ben Hayman	Tukwila Fire
* Kevin Anderson	Renton Fire	Jimmy Webb	Kent Fire
Bob Jones	WSP/FPB	Tracy Wyckoff	KCFD #20
Todd Reynolds	Snoqualmie Fire	Kraig Peiguss	Kent Fire
Greg Bawden	Duvall Fire	John Willits	Kent Fire
J.C. Smith	Labor & Industries	Dave Larberg	Valley Regional Fire
Greg Schipper	Enumclaw Fire	Randy Krause	Port of Seattle Fire
Paul Fletcher	Seattle Fire	Ken Knott	Mercer Island Fire
Jay Fischer	Shoreline Fire	John Bridenbaugh	Mercer Island Fire
Mark Musch	Northshore Fire	* Executive Board Member	

The November monthly meeting was called to order by President Cari Coll at the Port of Seattle Fire Department at 0900. A welcome was extended to members and guests followed by the traditional flag salute and roundtable introduction.

MEETING MINUTES:

A motion was made by Keith Kreiger and seconded by Roy Brewer to accept the October meeting minutes as disseminated by Elenjo Schaff. Motion passed.

TREASURER'S REPORT:

Treasurer Mark Adler presented the September Financial Report. The October bank statement had not been received prior to the meeting to give the October Financial Report.

September Financial Statement:

	<u>Checking</u>	<u>Savings</u>
Beginning Balance (09/01/11)	\$45,753.23	\$45,381.21
Deposits	\$ 185.00	
Withdrawals	\$ 1,933.92	
Interest Earned	\$ 0.36	\$ 1.86
Ending Balance (09/30/11)	\$44,004.67	\$45,383.07

Grand Total: \$89,387.74

A motion was made by Greg Bawden and seconded by John Bridenbaugh to accept the Treasurer's report as read. Motion passed.

CHIEFS' REPORT:

Chief Randy Krause reported the Chiefs didn't have a meeting due to the International Chiefs' Conference hosted in Seattle. He reported there was a good attendance.

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Because there wasn't a meeting, so didn't have the opportunity to discuss the topic of the Leadership Symposium and what the Chiefs' vision is for this or if they have suggested topics or speakers.

GUEST SPEAKER(S):

There were no guest speakers.

AFFILIATE REPORTS:

KING COUNTY EOM:

No one was present to report.

KING COUNTY EMS:

No one was present to report. Elenjo Schaff did inform the members of the Instructor Workshops going on at Eastside Fire & Rescue that week. There has been a change in the format and no longer has the skills check-off for instructors in the afternoon as in previous years.

LABOR & INDUSTRIES:

J.C. Smith didn't have anything new to report. He did mention there was a possibility of a review of the 305 Standard sometime in January, but nothing has been confirmed since the Governor had put a hold on the last revision.

REGION IV:

Mark Adler indicated they were planning to sponsor some classes in the future, but nothing is on the calendar currently. There is still some funds available.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones disseminated flyers for the 2012 Conference scheduled for February 25-29, 2012 at the Yakima Valley Convention Center & Red Lion Hotel in Yakima. The theme for the conference is "Managing Your Risk."

WA STATE FIRE SERVICE TRAINING:

Bob Jones reported their facility is going through a remodel of the training tower. There is another Stakeholder Feedback meeting scheduled for November 9th from 1000 to 1400.

The WA Fire Chiefs have recently partnered with Brandman University to offer discounted costs for college credits towards degrees.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas was not present to report.

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COMMITTEE REPORTS:

ADMINISTRATIVE CONTRACT REVIEW COMMITTEE:

Cari Coll reported this committee will be reviewing a draft contract for Cindy McMahan's position soon.

(Committee Members: Executive Board and ODA Chair)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

No one was present to report for this committee.

(Committee Members: Bill Evans, John Keffer and Pat Hund)

BUDGET COMMITTEE:

Treasurer Mark Adler drafted a budget proposal. There weren't significant changes from the 2011 Budget with the exception of a change in the Fire Officer I & II costs and the decrease from two Truck Academies to one which lowered that projected cost/revenue. A motion was made by Tracy Wyckoff and seconded by Roy Brewer to accept the proposed budget for 2012. Motion carried.

(Committee Members: Executive Board & ODA Chair)

BYLAWS COMMITTEE:

Elenjo Schaff reported this committee has a meeting scheduled for November 16. If anyone has any recommendations for changes, please forward them to the committee.

(Committee Members: Elenjo Schaff, John Bridenbaugh, Rick Kruckenberg)

EXTRICATION ACADEMY COMMITTEE:

No report was given for this committee.

(Committee Members: Mark Seaver, Ken Knott)

ODA COMMITTEE:

Cari Coll reported the committee would be meeting with a representative from Everett Community College later that day regarding college credits for ODA Classes.

The Fire Officer I & II test was scheduled for November 4 and another one will be offered in January or February due to the number of registrations. This will finalize the 2011 ODA.

The 2012 course costs were going to be the topic of discussion at the ODA meeting later that day in an effort to "go live" with the 2012 ODA schedule and registrations by the first of December.

Cari also informed the membership that the Officer Development Academy (ODA) received the final accreditation and a certificate will be issued.

(Committee Members: Cari Coll, Elenjo Schaff, Kevin Body, Kevin Anderson, Roy Brewer and by Bylaw Default: Cindy McMahan and Mark Adler)

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TRUCK ACADEMY COMMITTEE:

Mark Musch didn't have anything new to report but they will begin working on the Spring Academy.

(Committee Members: Mark Musch, Bill Evans, and Keith Kreiger)

WEBSITE COMMITTEE:

Vice President Kevin Anderson wasn't available to report, and the only updates have been related to the college course registrations.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

- Greg Schipper reported they just purchased new aid cars.
- Roy Brewer reported they had purchased liquid smoke at a discounted price from a local Halloween supply store following the store's close-out.
- Cari Coll just purchased a forcible entry door prop from Firehouse Innovations.

OLD BUSINESS:

Future of the Leadership Symposium & Annual Seminar:

Chief Krause will be inquiring as to topics and speaker recommendations at the next Chiefs' meeting. (Note: This topic will be moved to the Chiefs' Comments until action is determined.)

Nominations for President and Secretary:

To date the nominations received are as follows:

President: Cari Coll

Secretary: Elenjo Schaff

He will continue to take any nominations at the November and December meetings with the final vote being in December.

2012 Calendar:

Elenjo Schaff disseminated the final 2012 KCFTOA Meeting Calendar. Thank you to those agencies who volunteered to host one of our monthly meetings!

Out-gong Training Officers & Luncheon Update:

Elenjo Schaff disseminated the registration roster for the December Election Meeting and Appreciation Luncheon. The menu of choice continues to be prime rib, and the caterers will be Jimmy Mac's Roadhouse as previous years. *The deadline for registering for the lunch count is November 18th.* Elenjo also asked that anyone knowing of a Training

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Officer leaving their department's Training Division, contact her as soon as possible in order to have them recognized. Elenjo also informed the membership that their Headquarters upstairs will be going through remodel. An effort to find another location for the luncheon was unsuccessful, so we will be using the bay area for the food. Although it will work out, she wanted to make members aware of the slight inconvenience for the day's activities.

NEW BUSINESS:

No New Business.

GOOD OF THE ORDER:

- Randy Krause invited everyone to take a tour of their facility following the meeting.
- Greg Bawden inquired as to if anyone has recommendation for Bluetooth attachments for hearing the radio.
- Jeff Johnson inquired as to ideas on extrication goggles that don't fog up.

With no further business to discuss, a motion was made by Ken Knott and seconded by John Willits to adjourn. Motion carried and meeting was adjourned.

INSPIRATIONAL NOTE:

“THANKSGIVING, AFTER ALL, IS A WORD OF ACTION.”

~W.J. Cameron



On behalf of the Executive Board, I would like to take this opportunity to wish you and your loved ones the best this Thanksgiving holiday!

This is the time of the year we reflect on things we are grateful for in our lives and one blessing for me is being part of the fire service family and to work beside so many great and dedicated leaders that you are in the fire training officers

Enjoy your day!
Elenjo (on behalf of Cari, Kevin and Mark)

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MONTHLY MEETING WITH ELECTION & APPRECIATION LUNCHEON

Thursday, December 1, 2011
0900 Start Time

Eastside Fire & Rescue
175 Newport Way NW
Issaquah 98027

425-313-3200

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 4341
Everett, WA 98204-0035

Visit our Website at: www.kcftoa.org

YOUR 2011 EXECUTIVE BOARD



Kevin, Cari, Elenjo, Mark

PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Kevin Anderson, Renton Fire Department (425) 430-7101 kanderson@rentonwa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or ESchaff@ESF-R.org

TREASURER - Mark Adler, KCFD #2 (206) 242-2040 Ext. 104 or madler@burienfire.org

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org