

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

Meeting Minutes

April 7, 2011

Seattle Fire Department

MEMBERS & GUESTS:

* Cari Coll	Vashon Island Fire	Kevin Body	South King Fire
* Elenjo Schaff	Eastside Fire	Vic Pennington	South King Fire
* Mark Adler	KCFD #2 Burien	Roy Brewer	South King Fire
Ben Hayman	Tukwila Fire	Kameron Cayce	Boeing Fire
Randy Krause	Port of Seattle Fire	Mark Seaver	Renton Fire
Graydon Matheson	KC Int'l Airport	Ken Knott	Mercer Island Fire
J.C. Smith	Labor & Industries	Pete Brummel	Eastside Fire
Bill Larson	Bellevue Fire	Bob Jones	WSP/FPB
Rick Kruckenberg	Port of Seattle Fire	Ron Walsh	Eastside Fire
Mark Olistead	Port of Seattle Fire	Dick Breitenbach	Eastside Fire
Todd Reynolds	Snoqualmie Fire	Rudy Peden	Valley Regional Fire
Betty Hurtado	King Co. EMS	Patty Ousley	King Co. EMS
Susan Kolwitz	King Co. EMS	Mickey Eisenberg	King Co. EMS
Ron Wick	Bothell Fire	Norm Nedell	Seattle Fire
Lisa Phillips	Bothell Fire	Greg Ahearn	Woodinville Fire
Mark Musch	Northshore Fire		
Tracy Wyckoff	KCFD #20		

* Executive Board Member

The April meeting was called to order by President Cari Coll at the Seattle Fire Joint Training Center at 0910. She welcomed members and guests, which followed by the traditional flag salute and roundtable introductions.

MEETING MINUTES:

A motion was made by Rudy Peden and seconded by Kevin Body to accept the March meeting minutes as disseminated by Elenjo Schaff, E-Board Secretary. Motion passed.

TREASURER'S REPORT:

Treasurer Mark Adler reported on the February and March Financial Reports as follows:

February Statement:

	<u>Checking</u>	<u>Savings</u>
Beginning Balance (02/01/11)	\$26,935.55	\$45,366.00
Deposits	\$ 6,010.00	
Withdrawals	\$ 2,944.55	
Interest Earned	\$ 0.23	\$ 3.05
Ending Balance (01/31/11)	\$30,001.23	\$45,369.65

Grand Total: \$75,370.88

March Statement:

	<u>Checking</u>	<u>Savings</u>
Beginning Balance (03/01/11)	\$30,001.23	\$45,369.65
Deposits	\$ 6,035.00	
Withdrawals	\$ 6,484.96	
Interest Earned	\$ 0.24	\$ 2.05
Ending Balance (01/31/11)	\$29,551.51	\$45,371.70

Grand Total: \$74,923.21

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A motion was made by Rudy Peden and seconded by Kevin Body to accept the Treasurer's report for February and March as read. Motion carried.

Mark Also reported there are a few agencies that haven't paid their annual dues to date. Any department interested in knowing about your status should see him during the break.

CHIEFS' REPORT:

Chief Randy Krause reported at the March Chiefs' meeting they had three speakers on the following topics:

1. Kent Fire Department's "FD CARES" project. The Chiefs were all in favor of moving in the direction of having a county-wide system.
2. Camp Blaze scheduled in July.
3. Safe Driving Presentation using a tiller incident as the example.

In addition to this the Chiefs' announced their 2011 Goals which included:

- Build on community and political involvement.
- County Fire Prevention move to fire departments
- County Evacuation System
- New Fire Chief Orientation and Mentor Procedure
- Formalize purchasing through the county.
- King County accountability identification process

GUEST SPEAKER(S):

Although Chief A.D. Vickory (Seattle Fire) was on the Agenda to speak on Regional Heavy Rescue Training, he was not able to attend due to a mandatory meeting he had to attend.

AFFILIATE REPORTS:

KING COUNTY EOM:

Pete Brummel from Eastside Fire & Rescue, who is the Region's Hazardous Materials Instructor spoke to the group about Fiscal Year 2010 (FY-10) funding being available for training. On May 10, they will be sponsoring a 4-hour white powder multi-jurisdiction drill. They have 60 spaces available and are offering back-fill and overtime coverage.

With the FY-11 funds the projects scheduled include:

- L381 - Art of Command Leadership Class; 5-days - 10-hours each day. There are going to be two sessions offered with a maximum of 18 students per session. Back-fill and overtime are available.
- Structure Collapse - UWASI Rescue Systems Drill
- Metro Drill with bus bombing scenario. This includes a 4-hour table top this year and a full scale practical drill in 2012.

Pete reported this funding is part of Homeland Security.

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KING COUNTY EMS:

Susan Kolwitz announced the updates to the "Blue" Patient Care Protocol book for the CPR and Cardiac Arrest algorithm (pages 60-61 and 70-71) have been distributed to some departments and the rest are available after the meeting. These are to be attached to the pages. In addition to those, they have an Epi-Pen checklist being distributed for aid kits as a reminder of indications for use and also the procedures.

Norm Nedell (Seattle Fire) and Dr. Mickey Eisenberg, King County EMS Medical Program Director, spoke to the members regarding High Performance CPR. They demonstrated a video on proficient CPR and the goal for more immediate compressions, etc. This demonstration included: Changing the culture, attitude, preparation in training, and performance. It was stressed that BLS providers are great at CPR and are the key to success.

In addition to this, Norm informed the group of the Resuscitation Academy which has been recently developed and has had a great response. There are two academies offered per year and they are always full.

Dr. Eisenberg talked to the members about the QA/QI Audits that were recently completed. He stressed these were not to be "slap on wrists", but to rather provide information for training.

1. Epi-Pen Use: This was a project Patty Ousley assisted in evaluating cases where Epi-Pens were used in the field. The results were that care was excellent and there were only seven cases where it might have been inappropriately used. However, this conclusion was made this was due to inadequate documentation. He reiterated the protocols for usage (i.e. Hypotension and Respiratory Distress). They will repeat this audit in another year.
2. Pediatric Asthma: It was found that care was excellent and appropriately given.

Dr. Eisenberg said they will continue to select areas of review in the future.

Patty Ousley reported for Michele Plorde who has now been replaced by Jim Fogerty as Manager of King County EMS. Jim has decided to delay making a final decision involving any changes that were concluded by the Task Force on EMT Training until he has time to review the options.

Patty also reported the Spring EMT Class would be completing their Mid-term examinations that Saturday.

LABOR & INDUSTRIES:

J.C. Smith reported the 296-305 Standard has been tabled and will not be addressed until January 2012. He didn't have any other information regarding this topic. Things will remain as they are currently. He didn't have anything else to report.

REGION IV:

Mark Adler indicated they have a few classes scheduled for the Region. These include:

- o Firefighter II Certification in Snohomish County (not announced to date)
- o Rescue Swimmer Class in Lakewood
- o ISO Class - details to be announced later

They have approximately \$8000 remaining to be used on classes opened to the three counties.

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STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Vic Pennington reported at the last meeting they reviewed the last conference outcome. It was the first one held in Yakima, and next year they will be returning to Yakima, but it will be held at the Conference Center. If anyone has specific classes they are interested in attending, let their committee know as they are open to ideas.

WA STATE FIRE SERVICE TRAINING:

Bob Jones reported the current Recruit Academy is scheduled for an April 22 Graduation. There were 24 that started and 23 graduating. The next class begins on May 5 and will graduate on May 29.

Bob also announced that Camp Blaze is scheduled for July 30 through August 8. The deadline for application is April 15. This is a special project for women ages 16 - 19 who are interested in the fire service.

Bob also disseminated the "Looking Forward" newsletter.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

No one present to report.

COMMITTEE REPORTS:

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

Dick Breitenbach reported the Academy scheduled for April 25 - 29 had only two openings and the September class was already full at the last check. They are beginning to look at the 2012 dates.
(Committee Members: Dick Breitenbach, Bob Jones, Bill Evans, John Keffer and Pat Hund)

AUDIT COMMITTEE:

Randy Krause gave the final Audit Committee report for 2010. He reported that according to the records, the KCFTOA does a lot of business. Cindy had the records prepared and was very professional in her presentation. There were just a few recommendations such as:

- ✓ Housekeeping in accountability of deposits
- ✓ Attaching the invoices
- ✓ A detailed budget line item for each academy/class for better review of profit/loss of each
- ✓ Once a voucher is voided - do reissue the number.
- ✓ Not to hand write the vouchers

He continued by reporting that a letter and corrections to the recommendations has been received from Cindy. As a side note: Chief Krause reported that King County Fire Training Officers' and Cindy do a great job in comparison for the large amount of transactions that transpire.

(Committee Members: Randy Krause, Chiefs' Representative, Keith Kreiger, and Kevin Body along with Cindy McMahan by default)

EXTRICATION ACADEMY COMMITTEE:

Mark Seaver reported they had a great class. He also noted it is nice to have the class indoors and out of the weather elements. They received great evaluations.

(Committee Members: Mark Seaver, Ken Knott, Bob Jones)

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LEADERSHIP SYMPOSIUM:

Mark Musch didn't have anything new to report.

(Committee Members: Mark Musch, Greg Bawden, Tim Dahl)

ODA COMMITTEE:

Cari Coll reported a flyer was recently sent out to members regarding the upcoming Fire Investigation and Fire Inspection classes that were scheduled. At the last meeting the partnership between Edmonds Community College and ODA was discussed. 9 out of the 17 classes currently being offered would be eligible for college credits. It is the efforts of both partners to have the process go smoothly. The committee received a copy of a sample course syllabus in order to develop ones for our classes.

Cari also reported she was scheduled to meet with Barbara Gagnor the following week to finalize the accreditation process.

With the resignation of Mark Risen from the ODA Committee, we are in need of another member. Greg Baruso has been added to the membership.

The May classes are almost all full.

(Committee Members: Cari Coll, Elenjo Schaff, Kevin Body, Kevin Anderson, Roy Brewer and by Bylaw Default: Cindy McMahan and Mark Adler)

SCHOLARSHIP COMMITTEE:

Elenjo Schaff reported there is still money remaining for distribution. She reminded members to keep the deadline for application in mind, however.

(Committee Members: Elenjo Schaff, Greg Schipper and Ron Wick)

TRUCK ACADEMY COMMITTEE:

Mark Musch reported this academy has been scheduled with Ed Hatfield and is scheduled for May 9th through 13th and will be held at Bellevue Fire Training Center. The registration is available online and there were still 12 openings left. The cost of the class is \$700 per person.

(Committee Members: Mark Musch, Bill Evans, and Keith Kreiger)

WEBSITE COMMITTEE:

Vice President Kevin Anderson wasn't present to report.

(Committee Members: Cindy McMahan and the Executive Board - overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

No one had any new purchases to report.

OLD BUSINESS:

There was no Old Business to discuss.

NEW BUSINESS:

Accountability of Equipment:

Following the audit, it was suggested the Association needs to have a better accountability of property it has purchased. If we purchase anything, we need to have notification of where it is being stored. We do have storage capability to some degree, but just need to have a log of where things are located and responsible parties.

GOOD OF THE ORDER:

- Tom Marino (Valley Regional Fire Authority) will be retiring in June. However, in the meantime, he is going to be going back on shift prior to his departure.
- Valley Regional Fire Authority is also hosting a Leadership Training session with Dr. Kimberly Allyn on Wednesday, June 1 from 0900 - 1630. The fee is \$75 per person and includes lunch. For registration contact Tom Marino.
- Happy Birthday greetings to Vic Pennington who was celebrating his ?? birthday today.

With no further business to discuss, a motion was made by Kevin Body and seconded by Roy Brewer to adjourn. Motion carried and meeting was adjourned.

INSPIRATIONAL NOTE:

“Life is like riding a bicycle. To keep your balance, you must keep moving!”

~ Albert Einstein



NEXT SCHEDULED MEETING

Thursday, May 5, 2011
0900 Start Time

Renton Fire Department
1900 Lind Avenue SW
Renton 98057

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 4341
Everett, WA 98204-0035

Visit our Website at: www.kcftoa.org

YOUR 2011 EXECUTIVE BOARD



*Kevin, Cari, Elenjo, Mark
(Photography by Patty Ousley)*

INTERIM PRESIDENT - Cari Coll, Vashon Island Fire Department (206) 463-4468 or ccoll@vifr.org

VICE PRESIDENT - Kevin Anderson, Renton Fire Department (425) 430-7101 kanderson@rentonwa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or ESchaff@ESF-R.org

TREASURER - Mark Adler, KCFD #2 (206) 242-2040 Ext. 104 or madler@burienfire.org

CONTRACT ADMINISTRATIVE ASSISTANT - Cindy McMahan Cindy@kcftoa.org