

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Northshore Fire Department
September 2, 2010

MEMBERS & GUESTS:

* Rick Ashleman	Shoreline Fire
* Mike McAuliffe	Bothell Fire
* Elenjo Schaff	Eastside Fire
Lisa Phillips	Bothell Fire
Katie Hodneland	Northshore Fire
Mark Musch	Northshore Fire
Mitch Sauer	Northshore Fire
Roy Brewer	South King Fire
Kevin Body	South King Fire
Craig Soucy	Renton Fire
Chuck Duffy	WSP/FPB
Peder Davis	Woodinville Fire
Mario Acosta	Woodinville Fire
Pam Crawford	Woodinville Fire
Cari Coll	Vashon island Fire
Bob Jones	WSP/FPB
Greg Bawden	Duvall Fire
Todd Reynolds	Snoqualmie Fire
Susan Kolwitz	King County EMS
Tracey White	King County EMS
John Bridenbaugh	Mercer Island Fire

* **Executive Board Member**

The September monthly meeting was called to order at 0903 by President Rick Ashleman at Northshore Fire Department. The traditional flag salute was completed followed by a welcome to members and guests and roundtable introductions.

MEETING MINUTES:

A motion was made by Mitch Sauer to accept the August meeting minutes as disseminated by Elenjo Schaff, Executive Board Secretary, seconded by Kevin Body. Motion carried.

TREASURER'S REPORT:

The August bank statement had not been received in time for the meeting so there wasn't a financial report.

CHIEFS' REPORT:

Chief Woodbury has been temporarily reassigned, so was not in attendance for a report.

GUEST SPEAKER(S):

Fire Marshall Chuck Duffy spoke to the membership about what is happening at the State-level. They are having some challenges with the budget cuts (estimated 10%), which means that some services will be cut, but the legislature session will determine the final outcome.

They had a limited number of eligible applicants for the Fire Service Training Administrator position, so they are going to be opening it for applications again.

Chuck continued by reporting that at the Fire Training Academy, they are going through the process to acquire a water quality permit from the Environmental Agency. If they lose the water permit – they lose the academy so this is a very important process. Another challenge they have is that the academy was built in 1985 and there are several very old buildings: one being the burn tower. Because of the financial situation, they will be looking at an assistance the fire departments can offer.

Paul Snider is one of the three individuals who will be leaving their Division. Because the State doesn't move quickly to replace individuals, Chuck has asked departments to please bear with them in this transition and serving with half the staff.

AFFILIATE REPORTS:

KING COUNTY EOM:

No one was present to report, but a reminder to agencies was made by Rick Ashleman that "Sound Shake" will be taking place on October 6 & 7.

KING COUNTY EMS:

Tracey White reported that Patty Ousley is on vacation and that the Fall EMT Class has begun with 27 students. One of the items of inquiry that Patty will be sending out to training officers in the form of a survey is an estimated number of students (not actual) each department is planning to put in to the Spring 2011 Class. She will be sending this question to all agencies in order to get a better idea of the anticipated numbers.

Tracey continued by reminding agencies the CBT Instructor QA Program is available online, and he would like for training officers to encourage their CBT instructors to take a few minutes to complete this video evaluation. Some feedback was given to Tracey regarding this program from individuals who had completed the evaluation process.

Tracey introduced Susan Koliwitz, who is John Jerin's replacement. She will be the one that oversees the EMS Online project. As for Tracey's replacement when he retires this year, he stated the process will take awhile, so he isn't certain when his successor will be named.

Questions were asked of Tracey regarding whether paramedics need to attend the entire day of the instructor workshops or if they can continue with just a half-day as has been in the past. Tracey checked with Dr. Eisenberg and

everything is status quo. The Medics only need to attend the morning session of the workshop.

LABOR & INDUSTRIES:

JC Smith was not present to report, but had left a message with Elenjo that the 296-305 Standard is 'crawling along.'

Mitch Sauer reported the heat and cold policies will be addressed in the new 305 Standard, but this is something that needs to be reviewed for policy changes when the new standard is released.

REGION IV:

Mark Adler was not present to report.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones reported the conference committee is looking at different options to cut costs in an effort to make it affordable to fire departments. They have been looking at having 3-days rather than the traditional 5-days and are also reviewing their speakers' costs. Their concern is that with decreased budgets, there is a greater chance of lower attendance.

WA STATE FIRE SERVICE TRAINING:

Bob reported their training schedule has been released for 2011. They will be hosting three Recruit Academies and two Weekend Recruit Academies next year.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Due to Post-Incident Analysis (PIA) for a recent fire taking place in Snohomish County, no one was present to report.

COMMITTEE REPORTS:

ADMINISTRATIVE SUPPORT COMMITTEE:

There wasn't anything new to report.
(Committee Members: Executive Board, ODA Chair)

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ADVANCED PUMP OPERATOR

ACADEMY COMMITTEE:

Dick Breitenbach was not present to report, but Elenjo Schaff reported the dates are September 20<sup>th</sup> through 24<sup>th</sup> and the price is \$325 per student. Dick has been contacting agencies to request they provide apparatus for the class. This academy is full with approximately three on the waiting list. Bob Jones indicated they have reserved dates at the Training Academy for 2011 based on similar dates to when classes were held this year.

*(Committee Members: Bob Jones, Bill Evans, and Dick Breitenbach)*

EXTRICATION ACADEMY COMMITTEE:

No one was present to report for this committee.

*(Committee Members: Mark Seaver, Ken Knott, Bob Jones)*

FIREGROUND PRACTICE LESSON PLAN COMMITTEE:

There wasn't anything new to report. They completed the basic plan, but they need to complete the final draft of the lesson plan.

*(Committee Members: Rick Ashleman, Mike McAuliffe, Mark Musch)*

LEADERSHIP SYMPOSIUM:

Mike McAuliffe reiterated the announcement that the 2010 Leadership & Command Symposium has been cancelled due to low registrations. Because of not being able to cancel one of the speakers, Woodinville Fire will be offering a class in October.

*(Committee Members: Mike McAuliffe, Marty Grisham, Mark Musch, Rudy Peden, Greg Bawden)*

ODA COMMITTEE:

Cari Coll reported the ODA has been taking a summer break, but will be reconvening classes in September with Building Construction.

The committee is continuing to finalize requirements for the Reaccreditation.

The Fire Officer 1 & 2 testing has been scheduled for Friday, November 19<sup>th</sup> at Kent Fire. Registration is open online and the deadline is fast approaching.

*(Committee Members: Cari Coll, Rick Ashleman, Elenjo Schaff, Mark Risen, Kevin Body, and by Bylaw Default: Cindy McMahan and Mark Adler)*

TRUCK ACADEMY COMMITTEE:

Mark Musch reported they have scheduled the Truck Academy for October 11 through 15<sup>th</sup>. Because this class is an expensive one, Mark reminded training officers to register as soon as possible, because if there are not enough students, this class could be canceled as it needs full enrollment to break even in costs.

*(Committee Members: Mark Musch, Mitch Sauer, Bill Evans)*

WEBSITE COMMITTEE:

Mike McAuliffe reported the front page was in need of some language updating and the website needs some changes for consistency. This was opened for discussion to the members. Do you like what you see? Do you even go to the website to check things out? Any suggestions or comments can be directed to Mike.

*(Committee Members: Jeff DiDonato, Cindy McMahan and the Executive Board – overseer is the Vice President according to Bylaws)*

PURCHASES OF THE MONTH:

Other than Northshore's two new Pierce Engines sitting out front, no one had any new purchases.

OLD BUSINESS:

There wasn't any Old Business to discuss

NEW BUSINESS:

It is the time of the year when we will be looking at filling two Executive Board positions for the 2-year terms. These positions are Vice President, which is held in

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the Interim by Mike McAuliffe after being vacated by Mark Weldon and Treasurer, which is being held in the Interim by Mark Adler after being vacated by Phil Cane. Mike indicated he will be going back on shift at the end of the year, so he will not be available for nomination.

NOMINATING COMMITTEE:

Nominating Committee Members (3) are:

- 1. Mark Musch (Northshore Fire)
- 2. Greg Bawden (Duvall Fire)
- 3. ___to be assigned___ (Renton Fire)

The duties of the Nominating Committee include recruitment of Active Members to be nominated to the two available positions. They also will take nominations from the floor at the October, November, and December meetings. Anyone having a nomination can contact any of the committee members with the names of nominees.

ELECTION COMMITTEE:

Election Committee Members (2) are:

- 1. Bob Jones (FPB)
- 2. Craig Soucy (Renton Fire)

The duties of the Election Committee are to pass out ballots to eligible voters, collect the votes and tally. They then make the announcement to the President of the outcome. Members of this committee cannot be nominated for any of the positions. They must also commit to being present at the December meeting.

DECEMBER LUNCHEON - 2011 HOSTING CALENDAR:

Elenjo Schaff reminded the membership that December is traditionally our "Appreciation Luncheon" month. We have once again secured Jimmy Mac's Roadhouse Catering. She asked the members if they desired a different menu other than the usual Prime Rib with trimmings. It was unanimous to stay with the tradition. She reminded everyone that registrations will begin for the luncheon next

month. Keep in mind that we have to pay for all meals ordered.

In addition we will begin signing up for hosting agencies for 2011 meetings. If you have a desired month, be sure to contact Elenjo at Eschaff@esf-r.org. Otherwise, check your calendars before next month to be able to sign-up for hosting opportunities next year.

GOOD OF THE ORDER:

- A brief discussion of new apparatus emissions regulations was held.
- Lisa Phillips of Bothell Fire announced that Rachel Garlini of Shoreline Fire gave birth to a baby girl the day before. This is the first child for Rachel and her husband Dave Van Valkenburg.
- Craig Soucy – Renton is looking for a Train-the-Trainer Instructor 1 Class.
- Craig Soucy continued by informing the membership that Renton Fire and Redmond Fire have been in a pilot project where they utilize Taxi vouchers for patients in non-emergent situations and wanting to go to the hospital. Renton Fire just completed the 'Fall Study' concerning patients who have fallen.
- Mark Musch announced that Mitch Sauer will be going back on shift, and the day of the meeting was his last in Training. This change came about in an effort to cut their budget.
- Pam Crawford announced that effective October 31, Mark Emery will be retiring from their department. He has committed to continuation of instructing the ODA Classes for 2011 according to Cari. Mark was one of the originators for the Officer Development Academy back in 1994.

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- Pam continued by informing members their department just completed a name change and officially they are now "Woodinville Fire & Rescue".

With no further business, a motion was made by Mitch Sauer and seconded by John Bridenbaugh to adjourn. Motion passed. Meeting adjourned.

*(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on September 9, 2010)*

**NEXT SCHEDULED MEETING**

Thursday, October 7, 2010  
0900 Start Time

King County Fire District #2  
15100 8<sup>th</sup> Avenue SW  
Burien, WA  
425.242.2040

***YOUR 2010 EXECUTIVE BOARD***

**PRESIDENT** – Rick Ashleman, Shoreline Fire Department (206) 533-6501 or [rashleman@shorelinefire.com](mailto:rashleman@shorelinefire.com)

**INTERIM VICE PRESIDENT** - Mike McAuliffe, Bothell Fire Department (425) 486-1678 or [mike.mcauliffe@ci.bothell.wa.us](mailto:mike.mcauliffe@ci.bothell.wa.us)

**SECRETARY** - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or [ESchaff@ESF-R.org](mailto:ESchaff@ESF-R.org)

**INTERIM TREASURER** - Mark Adler, KCFD #2 (206) 242-2040 Ext. 104 or [madler@burienfire.org](mailto:madler@burienfire.org)

**CONTRACT ADMINISTRATIVE SUPPORT** – Cindy McMahan – KCFTOA [Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

**INSPIRATIONAL NOTE:**

*“It had long since come to my attention that people of accomplishment rarely sat back and let things happen to them. They went out and happened to things.”*

~ Leonardo DaVinci

**KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION**

**PHONE NUMBERS**

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FAX: 425-749-7274

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