

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Duvall Fire Department
March 4, 2010

MEMBERS & GUESTS:

* Rick Ashleman	Shoreline Fire
* Elenjo Schaff	Eastside Fire
* Phil Cane	Boeing Fire
* Mike McAuliffe	Bothell Fire
Jeff DiDonato	Maple Valley Fire
Mitch Sauer	Northshore Fire
Mark Musch	Northshore Fire
Greg Bawden	Duvall Fire
J.C. Smith	Labor & Industries
Bill Evans	Bellevue Fire
Mark Risen	Bellevue Fire
Pete Brummel	Eastside Fire/EOM
Mike Ryan	Zone 1 EOM
Kirk Galatas	Mukilteo Fire
Pat Hund	Kirkland Fire
Kevin Body	South King Fire
Greg Hartman	Renton Fire
Matt Rogers	Seattle Fire
Mark Adler	KCFD #2
Todd Reynolds	Snoqualmie Fire
Tracey White	King County EMS
Patty Ousley	King County EMS
Gary Sacha	Tukwila Fire
Ken Knott	Mercer Island Fire
Chuck Duffy	WSP/FTA
David Powers	Seattle Fire
Jim Woodbury	Seattle Fire

* **Executive Board Member**

The March monthly meeting was called to order by President Rick Ashleman at 0900 at the Duvall Fire Department. Following the traditional flag salute, a welcome to all present and a thank you to Greg Bawden and Duvall Fire for hosting was extended. A roundtable introduction followed.

MEETING MINUTES:

A motion was made by Mitch Sauer and seconded by Greg Bawden to accept the February meeting minutes as disseminated by Elenjo Schaff, Executive Board Secretary. Motion passed.

TREASURER'S REPORT:

Phil Cane was not present to report, but the January financial report was read by Elenjo. The February bank statements had not been received in time to report.

JANUARY FINANCIAL REPORT:

Checking:

Beginning Balance (1/01/10)	\$ 33,058.50
Deposits	\$ 2,700.00
Withdrawals	\$ 2,986.80
Interest Earned	\$ 0.26
Ending Balance (1/31/10)	\$ 32,771.96

Savings:

Beginning Balance (1/01/10)	\$ 45,317.66
Withdrawals	\$ 0.00
Interest Earned	\$ 3.60
Ending Balance (1/31/10)	\$ 45,321.26

Grand Total for January \$78,093.22

Motion for approval of the January financial report was made by Gary Sacha and seconded by Jeff DiDonato. Motion passed.

CHIEFS' REPORT:

Rick Ashleman spoke to the membership about the role Warren Merritt has served by being our liaison to the Chiefs' Association and reported

that Warren has taken on additional responsibilities so he will not be able to continue as our representative. A discussion was held regarding our options for communication. They include: 1. Have one of our Executive Board attend the Chiefs' meetings, or 2. Find a Chief to come to our meetings as Warren did in the past. After a discussion it was the general consensus that we would like to have a Chief attend our meetings so they would have first-hand knowledge of what we are doing regarding training. Each agency was encouraged to speak to their Chief to find a willing participant.

GUEST SPEAKER(S):

There weren't any guest speakers scheduled this month.

AFFILIATE REPORTS:

KING COUNTY EOM:

Mike Ryan, Zone 1 Emergency Management Coordinator, and Pete Brummel from Eastside Fire & Rescue were present as representatives.

They informed the membership of their plan to have a Regional Exercise by October, which would be a drill involving a structure collapse. They have \$60,000 to spend regionally. Although these funds have several limitations and stipulations, they are working to find the best way to move forward with this training session. They inquired as to any available sites to host this sort of drill and for input on how this would benefit fire departments. They also asked for interest in participation. The final decision as to moving forward or not has to be made by May.

KING COUNTY EMS:

Patty Ousley reported the EMT Class has started, and she asked that training officers encourage and provide practice sessions for their students. A new procedure is on the horizon regarding EMT students as many hospitals and other agencies are requesting background checks be done on these

individuals. Because most of the fire departments do these upon hire, Patty will be creating an affidavit for departments to verify this process has been done on each student prior to the EMT Class. Expect to see this form soon.

Tracey White reported on a legislative bill that is being lobbied regarding the State EMS Office charging a fee for certifications of FR, EMT and Paramedic. These charges would be for all new and recertification applicants. He did note that volunteers are the only exemptions to this fee. This does not include the fee for taking the National Registry exam at the end of the EMT Class.

Tracey continued by disseminating a CPR performance graph. The bottom line is that the sooner and longer we do CPR – the greater chance of success in the outcome.

He also spoke to the membership about a training session he attended where an Assistant Chief from Tualatin Valley Fire talked about crew resource management and how it takes seven years to create an image. This presentation also included how an officer can gain knowledge and input from their crew. Tracey was interested in perhaps offering this training in King County and wanted to know the interest level in it.

LABOR & INDUSTRIES:

JC Smith reported the hearings for WAC 296-305 Standard are still pending. He has not been able to receive anything other than the initial draft that had been disseminated much earlier last year. If anyone has inquiries, he would be happy to assist in finding answers.

JC responded to a question about the WACs being covered by L & I. He reported that 246-976-300 Standard regarding Aid cars and Ambulances indicates these apparatus need to have pinch point crow bars as part of their standard equipment. JC discussed that having access to even better tools and how sometimes there are variances based on proven access to

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tools for these scenarios. If agencies get into this loop, contact him with your concerns and he will try to find an answer for you.

**REGION IV:**

Mark Adler noted there wasn't much change from previous reports. They are still utilizing their remaining \$8000 towards class materials and instructors as requested.

The leadership classes that were being funded are almost finished, but he noted there has been a decline in attendance.

If anyone has training ideas, be sure to submit them for financial support consideration.

**STATE FIRE TRAINING & SAFETY**

**OFFICERS' ASSOCIATION:**

Gary Sacha announced he is no longer on the Board because of his pending retirement. He reported the conference was a success with approximately 130 full and 50-60 1-day registrations.

**WA STATE FIRE SERVICE TRAINING:**

Chuck Duffy reported the current Recruit Academy has 22 students. They are finding more and more students are being self-funded. There are currently three in this class and eight in the next one. He noted it costs approximately \$6000 plus they need bunker gear and other costs. The State is looking at approximately 20% decrease in funding.

Chuck continued to report the MCO Open Enrollment sessions are scheduled for Mondays and these sessions have a guaranteed hands-on element in addition to working with class A & B fires. A new procedure will document the NFPA Standards being met reflected on the certificate the student receives.

There is a Free Hazardous Materials Awareness Class that is grant-funded scheduled. However, due to low registrations, it may need to be cancelled. If any department is interested in this contact the North Bend Academy.

**SNOHOMISH COUNTY TRAINING**

**OFFICERS' ASSOCIATION:**

Kirk Galatas from Mukilteo Fire reported they are working on standardizing their Pump Operator Guidelines county-wide. They also have had some RIT and equipment training recently.

**COMMITTEE REPORTS:**

**ADMINISTRATIVE SUPPORT**

**COMMITTEE:**

Rick Ashleman reported the E-Board is reviewing Cindy's contract, and that there will be a meeting scheduled with her to discuss this. Nothing new to report currently.

*(Committee Members: Executive Board, ODA Chair)*

**ADVANCED PUMP OPERATOR**

**ACADEMY COMMITTEE:**

Gary Sacha reported they have a new caterer who is a little more expensive, so the lunches will cost a little more than anticipated. The Academy is scheduled for April 26 - 30, 2010. Gary asked any department sending three students to provide a pumper for them to use. The class maximum is 24 and he reported the class was filling up.

Also, Gary continued by reporting this academy has always used Seattle Fire's Cut-away Pump Prop and they have been kind enough to let us use this without charge. Because of this, and in appreciation for their assistance, Gary made a recommendation to offer Seattle Fire a couple of spaces in the class.

A motion was made by Mark Adler and seconded by Mitch Sauer to give Seattle Fire two complimentary student registrations for the use of their Cut-away pumper prop. Motion carried.

*(Committee Members: Gary Sacha, Bob Jones, Bill Evans, and Dick Breitenbach)*

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AUDIT COMMITTEE:

Jeff Didonato reported the members of this committee completed their 2009 audit and had only a few recommendations for change. He submitted the final report to Elenjo Schaff. The four areas of recommended change included:

- 1. Attach voided vouchers with voided checks
- 2. Bring Budget document to the audit.
- 3. Bring EIN number to audit for inclusion.
- 4. Print and compile prior year record of KCFTOA meeting minutes.

(Members: Jeff DiDonato, Warren Merritt, Mark Adler, Cindy McMahan)

EXTRICATION ACADEMY COMMITTEE:

Ken Knott reported the Extrication Academy was full and a waiting list had been established. The price of the class was decreased due to the donation of vehicles and site by Insurance Auto Auction. The dates are March 3, 4, and 5, 2010 and the tuition dropped to \$375.

(Committee Members: Rick Marshall (or Mark Seaver), Ken Knott, Bob Jones, Jeff DiDonato)

FIREGROUND PRACTICE LESSON PLAN COMMITTEE:

Rick Ashleman reported the committee is in the process of creating a lesson plan for this. It is still being finalized.

(Committee Members: Rick Ashleman, Mike McAuliffe, Mark Musch)

LEADERSHIP SYMPOSIUM:

Mike McAuliffe reported the brochure has been disseminated and registrations are now available. The dates of the Pacific Northwest Leadership Symposium are scheduled for October 4, 5, and 6 at the Redmond Big Picture. KCFTOA does not have any financial involvement with this year's symposium as those details are being investigated for 2011. We have, however, provided them a link on our website under Zone 1.

(Committee Members: Mike McAuliffe, Marty Grisham, Mark Musch, Rudy Peden, Greg Bawden)

ODA COMMITTEE:

Cari Coll was not present to report so Elenjo Schaff and Rick Ashleman reported. The 2010 ODA has begun. Course evaluations were received for the Leadership & Supervision class, and they look good.

We haven't received the letter from the State regarding recommendations or decision on our re-accreditation process.

The State Fire Training Academy reported they have Firefighter II Certifications scheduled, which is a pre-requisite to achieving Fire Officer I & II.

(Committee Members: Cari Coll, Rick Ashleman, Elenjo Schaff, Jeff DiDonato, Mark Risen, Tom Morino, Kevin Body, and by Bylaw Default: Cindy McMahan and Phil Cane)

SCHOLARSHIP COMMITTEE:

Elenjo Schaff reported the committee received additional applications for 2010. To date the scholarships awarded include:

- 1. Josh Dueweke – Vashon Island Fire – ODA (\$1,505)
 - 2. Cary McCormick – Maple Valley Fire – ODA (\$1,665)
 - 3. John Wolfork – Seattle Fire – APO (\$295)
 - 4. Jon Graziani – Maple Valley Fire – Truck Academy (\$650)
- Total given to date: \$4,115
Available funds: \$1,135

We had one denied applicant from Pullman Fire, and we had another withdraw their application due to injury.

(Committee Members: Elenjo Schaff, Gary Sacha, Greg Schipper)

STRIKE TEAM – TASK FORCE COMMITTEE:

Rick Ashleman reported this was a class that Warren Merritt had decided was needed. Warren taught a class to meet the need. Rick

inquired as to any additional need for more classes with only a minimal response.

TRUCK ACADEMY COMMITTEE:

Mark Musch reported they did a compilation of the survey and are in the process of finalizing the plan for the Fall Academy. Bellevue Fire has indicated they will help in the process. Nothing new to report.

(Committee Members: Paul Strong, Mark Musch, Mitch Sauer, Bill Evans)

WEBSITE COMMITTEE:

Mike McAuliffe didn't have anything new to report.

(Committee Members: Jeff DiDonato, Cindy McMahan and the Executive Board – overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

- Mitch Sauer reported their department had purchased a Digital Combustion Software. However, they have learned (after the fact) that the Instructor Edition is a stand alone edition and it is not compatible with the student version. An additional add-on can be purchased for a substantial amount of money to connect the two versions, however.

OLD BUSINESS:

INVESTMENT UPDATE:

Phil Cane reported we are in the process of transferring funds to Boeing Employees Credit Union as it has a higher rate of interest and there is additional opportunity for investment through them. In addition to this he informed the membership of the process we need to go through to do the investment. This includes filing for our own tax identification number so this was being done with the Secretary of State. We currently are operating under the Chiefs' Association.

SURVEY:

Rick Ashleman disseminated a draft copy of what will be asked on the survey through

Survey Monkey.com. He asked for input, and then it will be sent out for responses.

NEW BUSINESS:

- Mark Adler informed the group that while doing the audit, they discussed doing some training within the county and recommended setting aside a certain amount of funds to offer assistance for the training. This amount could be used to supplement materials or books; thus making the cost of the class less expensive. A discussion ensued but no decision was made..

GOOD OF THE ORDER:

- Mark Risen (Bellevue Fire) asked the members present about their reaction to legislative movement towards restrictions with storm surface run-off and the effect of fire training with chlorinated water with fish safety consideration. After an extended discussion it was determined we need to get the State and County Chiefs on board to fight this legislative measure that would definitely affect our training procedures. The discussion also included restriction and guidelines on the usage of foam in training.
- Greg Bawden (Duvall Fire) asked if anyone has used the Northwest Hospital's simulator facilities or equipment. They have an impressive facility that is available for use.
- Gary Sacha (Tukwila Fire) announced the forthcoming Sound Shake 2010 drill and encouraged departments to get involved in this training opportunity.
- Gary Sacha also asked the members present if their agencies held Safety Meetings and how often. The majority

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of members present indicated they do these meetings quarterly.

- Gary also reminded members that MCI Units 51 & 53 are available through Valley Communications. The discussion included creating a complete resource inventory for available apparatus. Kevin Body indicated this had been initiated. Additional information is pending.

With no further business a motion was made by Jeff DiDonato and seconded by Mark Adler to adjourn. Motion passed. Meeting adjourned at 1110.

*(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on March 10, 2010)*



### **NEXT SCHEDULED MEETING**

Thursday, April 1, 2010  
0900 Start Time

Valley Regional Fire Authority  
1101 D Street NE  
Auburn 98002

253-288-7419

***BE SURE TO VISIT  
our website***

**[WWW.KCFTOA.org](http://WWW.KCFTOA.org)**

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## **KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION PHONE NUMBERS**

Phone: 425-255-1241  
FAX: 425-749-7274

## **NEW - MAILING ADDRESS**

King County Fire  
Training Officers' Association  
P.O. Box 4341  
Everett, WA 98204-0035

Phone Number: 425-255-1241  
FAX Number: 425-749-7274  
Website: [www.kcftoa.org](http://www.kcftoa.org)

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## **INSPIRATIONAL NOTE:**

“The future is not some place we are going to but one we are creating. The paths are not to be found, but made, and the activity of making them changes both the maker and the destination.”

*~John Schaar  
American Scholar & Professor*



***YOUR 2010 EXECUTIVE BOARD***

**PRESIDENT** – Rick Ashleman, Shoreline Fire Department (206) 533-6501 or [rashleman@shorelinefire.com](mailto:rashleman@shorelinefire.com)

**INTERIM VICE PRESIDENT** - Mike McAuliffe, Bothell Fire Department (425) 486-1678 or [mike.mcauliffe@ci.bothell.wa.us](mailto:mike.mcauliffe@ci.bothell.wa.us)

**SECRETARY** - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or [ESchaff@ESF-R.org](mailto:ESchaff@ESF-R.org)

**TREASURER** - Phil Cane, Boeing Fire (425) 785-8964 or [Phil.cane@Boeing.com](mailto:Phil.cane@Boeing.com)

**CONTRACT ADMINISTRATIVE SUPPORT** –  
Cindy McMahan – KCFTOA  
[Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

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