

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Snoqualmie Fire Department
June 3, 2010

MEMBERS & GUESTS:

- | | |
|---------------------------------|---------------------|
| * Rick Ashleman | Shoreline Fire |
| * Elenjo Schaff | Eastside Fire |
| * Mike McAuliffe | Bothell Fire |
| * Mark Adler | KCFD #2 |
| Todd Reynolds | Snoqualmie Fire |
| Patty Ousley | King County EMS |
| Greg Bawden | Duvall Fire |
| Bill Larson | Bellevue Fire |
| Lisa Phillips | Bothell Fire |
| Don Brassard | Enumclaw Fire |
| Greg Schipper | Enumclaw Fire |
| Jon Nolan | King County Medic 1 |
| Tracey White | King County EMS |
| Mark Musch | Northshore Fire |
| Jim Woodbury | Seattle Fire |
| David Powers | Seattle Fire |
| Bob Jones | WSP/FPB |
| Scott Glowaski | Sno Co. #1/SCTO |
| Kirk Galatas | Mukilteo Fire |
| Terry Brown | Maple Valley Fire |
| Cari Coll | Vashon Island Fire |
| J.C. Smith | Labor & Industries |
| Mike Ryan | Zone 1 EMC-T/E |
| Keith Kreiger | Shoreline Fire |
| * Executive Board Member | |

special thank you to Cari Coll for taking the minutes in May in Elenjo's absence!

TREASURER'S REPORT:

The following is the May financial report. The June was not available at the time of the meeting.

MAY FINANCIAL REPORT:

Checking:

Beginning Balance (4/01/10)	\$ 20,792.45
Deposits	\$ 15,890.00
Withdrawals	\$ 23,385.62
Interest Earned	\$ 0.12
Ending Balance (04/30/10)	\$ 13,296.95

Savings:

Beginning Balance (04/01/10)	\$ 45,328.93
Withdrawals	\$ 0.00
Interest Earned	\$ 3.73
Ending Balance (04/30/10)	\$ 45,332.56

Grand Total \$58,332.56

Mark Adler reported the quarterly report the Executive Board received was minimal and we would be requesting a more extensive report.

A motion for approval of the April financial report was made by Mark Musch and seconded by Greg Schipper. Motion passed.

CHIEFS' REPORT:

Chief Woodbury didn't have anything to report.

GUEST SPEAKER(S):

There weren't any guest speakers.

The June monthly meeting was called to order by President Rick Ashleman at Snoqualmie Fire Department at 0900. A welcome was extended to all followed by the traditional flag salute. A roundtable introduction was done.

MEETING MINUTES:

A motion was made by Cari Coll and seconded by Don Brassard to accept the May meeting minutes as disseminated by Elenjo Schaff, Executive Board Secretary. Motion passed. A

AFFILIATE REPORTS:

KING COUNTY EOM:

Mike Ryan reported the contracts are ready to be signed for the 2011 Fiscal Year and this will cover the Rescue Training planned for the Fall. There currently isn't any focus for future training, but some ideas included resources, logistics, communication, shelter evacuation and on-scene command.

KING COUNTY EMS:

Patty Ousley reported the 2010 Fall EMT Class announcement was sent to Training Officers this week. The Class is scheduled for August 24th through November 20th. The Tuesday lectures will be held at Bellevue Fire Training Center and the Saturday practical skill portion will be held at Eastside Fire & Rescue Headquarters. The application deadline is July 9th. The Pre-test is scheduled for July 27th and the Student Orientation will be held on August 10th. For additional information or questions, contact Patty Ousley at Patty.ousley@kingcounty.gov

Tracey White reported the EMS Online upgrades are expected to be finalized by the end of the year. The CBT Instructor Workshops will soon be ready for registrations. Again, the dates for these workshops are as planned:

- o November 1-5 at Eastside Fire & Rescue
- o December 13-17 at Woodinville #31
- o January 3-7 at Kent Fire Training

Tracey also announced they will be sponsoring a class on "Creating a Culture of Success" with Paul LeSage from Tualatin Valley Fire & Rescue. The class is a 1-day class (0900 – 1500) on either July 20th or July 21st and is being held at Tukwila Community Center; 12424 42nd Avenue South. This is a free class to King County Fire Departments, but register soon as space is limited. Registrations can be done online at : rsvp@emsonline.net.

LABOR & INDUSTRIES:

JC Smith reported the State is looking at departments with volunteers and are citing those agencies that do not have written training programs and requirements. In order to avoid citations, a review can be done to be assured your department is in compliance before being investigated. Contact JC regarding this.

He continued by informing the members that he hasn't heard anything more about the status of the 296.305 Standards. After a discussion, several members asked for the last draft copy to be sent to them for review. Elenjo will send that out to the members.

REGION IV:

Mark Adler announced there is a surface water class being sponsored by Lakewood, but he wasn't aware of any other training being done with their remaining funds.

STATE FIRE TRAINING & SAFETY

OFFICERS' ASSOCIATION:

Bob Jones didn't have anything new to report.

WA STATE FIRE SERVICE TRAINING:

Bob didn't have anything new to report.

SNOHOMISH COUNTY TRAINING

OFFICERS' ASSOCIATION:

Scott Glowaski reported their group recently had their meeting and said their classes are posted on the Snohomish Fire Chiefs' website: www.snocountychiefs.org under the "Training" tab. Scott concluded by reporting they have begun to work with Norcom and the training codes.

COMMITTEE REPORTS:

ADMINISTRATIVE SUPPORT

COMMITTEE:

Rick Ashleman reported the E-Board is reviewing Cindy's contract, and there isn't anything new to report on this currently.

(Committee Members: Executive Board, ODA Chair)

ADVANCED PUMP OPERATOR

ACADEMY COMMITTEE:

No one was present to report for this committee.

(Committee Members: Gary Sacha, Bob Jones, Bill Evans, and Dick Breitenbach)

EXTRICATION ACADEMY COMMITTEE:

No one was present to report for this committee.

(Committee Members: Mark Seaver, Ken Knott, Bob Jones)

FIREGROUND PRACTICE LESSON

PLAN COMMITTEE:

Rick Ashleman said there wasn't anything new to report for this committee.

(Committee Members: Rick Ashleman, Mike McAuliffe, Mark Musch)

LEADERSHIP SYMPOSIUM:

Mike McAuliffe reported their current enrollment for the symposium was very low (30) and they need 100 – 110 in order to break even on expenses. He continued by reporting KCFTOA is in partnership to assist in marketing only for this year, with the hope of working towards consolidated efforts in the future. The 2010 Symposium is scheduled for October 4, 5 and 6, 2010. They will continue to meet to see what can be worked out and where there is a need for assistance.

(Committee Members: Mike McAuliffe, Marty Grisham, Mark Musch, Rudy Peden, Greg Bawden)

ODA COMMITTEE:

Cari Coll reported the committee is in the process of finalizing the 2011 dates and instructors with a few minor changes. The committee is still working with Barbara Gagnor towards getting the reaccreditation through the State. There is a need to make some verbiage revisions to our policies, along with getting each class to have a written and practical component. Meanwhile the 2010 ODA classes have been relatively doing great with good class attendance.

(Committee Members: Cari Coll, Rick Ashleman, Elenjo Schaff, Mark Risen, Kevin Body, and by Bylaw Default: Cindy McMahan and Mark Adler)

SCHOLARSHIP COMMITTEE:

Elenjo Schaff reported for 2010 the committee has awarded \$4,115 in scholarships and have approximately \$1,135 in available funds. Keep in mind there is a 3-week application processing time if you have individuals interested in applying. Also, being awarded the scholarship doesn't mean the student is registered. Registration needs to be done by the individual.

(Committee Members: Elenjo Schaff, Gary Sacha, Greg Schipper)

TRUCK ACADEMY COMMITTEE:

Mark Musch reported there is a date change and it will be hosted by Bellevue Fire in October. Details have not been finalized at this time, but should remain at the \$600 – 650 registration fee.

(Committee Members: Paul Strong, Mark Musch, Mitch Sauer, Bill Evans)

WEBSITE COMMITTEE:

Mike McAuliffe didn't have anything new to report.

(Committee Members: Jeff DiDonato, Cindy McMahan and the Executive Board – overseer is the Vice President according to Bylaws)

PURCHASES OF THE MONTH:

- Cari Coll reported Vashon Island Fire purchased a house for their Resident Program.
- Keith Kreiger reported Shoreline Fire is in the process of purchasing attack lines.
- Greg Bawden reported Duvall Fire has purchased a rescue boat.

OLD BUSINESS:

SURVEY:

Rick Ashleman announced the survey results were compiled and there wasn't any big surprise nor major issues. One of the items the E-Board had discussed was trying to get a speaker to attend meeting regarding various topics. If anyone has suggestions or ideas of who we could get to just come in as a Guest Speaker, let the E-Board know.

NEW BUSINESS:

REGISTRATIONS & CANCELLATIONS

After some discussion with our Administrative Assistant, there were some reminders for the members. Elenjo Schaff relayed the items to the membership as follows:

1. Registration & Waiting Lists:
Register all students. When the class is full a waiting list will be established. Don't send students just in case there is a 'no show'. This causes issues on the billing end and attendance certificates as well as, sometimes causes classes to be overfilled. This can affect the contract we have with instructors who have maximum limitations.
2. Cancellation:
Cancellations to a class must be made before the 14-day deadline prior to the class date. If someone from your department cancels after that time period, a substitution can be made from your department, but

make sure that Cindy is notified of the switch of names and that the substitute crosses out the other person's name on the attendance roster and legibly writes in their name in place of the other student. Any cancellations made less than the 14 day cut-off will result in your department being billed.

3. Scholarships:

Deadline for submitting applications for scholarship consideration is a minimum of three weeks prior to the start of the class. This time is used by the committee members for review of the application form, credentials, reciprocal requests, etc. Granting of the scholarship to individuals does not guarantee their registration in the class. That needs to be completed separately online. If the class is full before a scholarship has been approved, the student will go on a waiting list. For this reason individuals applying for a scholarship are advised to register online at the same time as submitting an application to the scholarship committee, or submitting the application in advance of the three week deadline.

GOOD OF THE ORDER:

- Seattle Fire, through an UASI Grant, are offering an "EMS Scene Safety & Awareness" class on June 29 & 30, 2010 from 0900 – 1700. This 16 hour seminar is divided into two days. Each day demands significant physical involvement.

EMS and Law Enforcement instructors will combine to introduce key concepts to stay safe in inherently dangerous situations including terrorist incidents and secondary device carriers. Course participants will be exposed to the tactics and skills necessary to stay safe in the presence of dangerous or threatening patients and/or individuals.

firefighting.” The cost of the class is \$200 for both days.

Seminar Outline:

Day 1: Safety, PPE Usage, Patient Restraint, Incident Documentation, Crime Scene Preservation, Excited Delirium, Police: Less Lethal Methods, Weapons Safety

Day 2: Safety, PPE Usage, Defensive Tactics, Mechanical Restraint, Patient Escort, Scenario Based Training with emphasis on risk analysis and threat mitigation.

The lead instructor is FF/PM Randy Fullerton from Seattle Fire along with other instructors. Class will be held at the WA State Criminal Justice Training Commission. If interested, contact your Zone Representatives:

- o KC Zone 1 – Elenjo Schaff (425)313-3393 ESchaff@ESF-R.org
- o KC Zone 3 – Kevin Body (253) 946-7321 Kevin.Body@Southkingfire.org
- o KC Zone 5 – Josh Pearson (206) 386-1063 joshua.pearson@seattle.gov
- o Snohomish County – Brian Mc Mahan (425) 263-8152 bmcMahon@ci.mukilteo.wa.us
- o Pierce County – Roger Edington (253) 591-5705 redingto@cityoftacoma.org

NOTE: This class been cancelled until further notice.

- Bill Larson announced Bellevue Fire is hosting a Tactical Ops Seminar with Dan Noonan (FDNY-retired) and Jerry Tracey (FDNY – retired) on September 29 & 30, 2010 (2-day seminar) from 0800 – 1630. The first day overview is “Back to Basics” and the second day overview is “Modern Suburban

With no further business a motion was made by Keith Kreiger to adjourn. Motion passed. Meeting adjourned at 1010.

(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on June 22, 2010)

***BE SURE TO VISIT
our website***

WWW.KCFTOA.org

**KING COUNTY FIRE TRAINING OFFICERS’
ASSOCIATION
PHONE NUMBERS**

Phone: 425-255-1241
FAX: 425-749-7274

NEW - MAILING ADDRESS

King County Fire
Training Officers’ Association
P.O. Box 4341
Everett, WA 98204-0035

Phone Number: 425-255-1241
FAX Number: 425-749-7274
Website: www.kcftoa.org



NEXT SCHEDULED MEETING

Thursday, July 1, 2010
0900 Start Time

Valley Regional Fire Authority
1101 D Street NE
Auburn 98002

253-288-7419

YOUR 2010 EXECUTIVE BOARD

PRESIDENT – Rick Ashleman, Shoreline Fire Department (206) 533-6501 or rashleman@shorelinefire.com

INTERIM VICE PRESIDENT - Mike McAuliffe, Bothell Fire Department (425) 486-1678 or mike.mcauliffe@ci.bothell.wa.us

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or ESchaff@ESF-R.org

INTERIM TREASURER - Mark Adler, KCFD #2 (206) 242-2040 Ext. 104 or madler@burienfire.org

CONTRACT ADMINISTRATIVE SUPPORT – Cindy McMahan – KCFTOA Cindy@kcftoa.org

INSPIRATIONAL NOTE:



“You were not born a winner and you were not born a loser. You are what you make yourself be.”

~Lou Holtz
