

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Boeing Fire Department
August 5, 2010

MEMBERS & GUESTS:

* Mike McAuliffe	Bothell Fire
* Mark Adler	KCFD #2
* Elenjo Schaff	Eastside Fire
Lisa Phillips	Bothell Fire
Jeff Richey	Airlift Northwest
Jay Fischer	Shoreline Fire
Rachel Garlini	Shoreline Fire
Keith Kreiger	Shoreline Fire
Graydon Matheson	KC Airport/KCSO
Kevin Anderson	Renton Fire
J.C. Smith	Labor & Industries
Bob Jones	WSP/FPB
Patty Ousley	King County EMS
Ron Walsh	Eastside Fire
Dick Breitenbach	Eastside Fire
Rick Kruckenberg	Port of Seattle Fire
Jim Woodbury	Seattle Fire
Todd Reynolds	Snoqualmie Fire
Mitch Sauer	Northshore Fire
Mark Musch	Northshore Fire
Kirk Galatas	Mukilteo Fire
Bill Larson	Bellevue Fire
Ken Knott	Mercer Island Fire
Terry Brown	Maple Valley Fire
* Executive Board Member	

MEETING MINUTES:

A motion was made by Mitch Sauer to accept the July meeting minutes as disseminated by Elenjo Schaff, Executive Board Secretary. Motion carried.

TREASURER'S REPORT:

The June financial report was read by Interim Treasurer Mark Adler as follows:

JUNE FINANCIAL REPORT:

Checking:

Beginning Balance (6/01/10)	\$ 44,870.13
Deposits	\$ 6,825.00
Withdrawals	\$ 10,300.75
Interest Earned	\$ 0.38
Ending Balance (06/30/10)	\$ 41,394.76

Savings:

Beginning Balance (06/01/10)	\$ 45,336.04
Withdrawals	\$ 0.00
Interest Earned	\$ 4.09
Ending Balance (06/30/10)	\$ 45,340.13

Grand Total \$86,734.89

A motion for approval of the June financial report was made by Keith Kreiger and seconded by Ron Walsh. Motion passed.

We were also able to have the July financial report and it was read as follows:

The August monthly meeting was called to order at 0910 by Interim Vice President Mike McAuliffe at Boeing Fire Department. A welcome was extended to members and guests following by roundtable introductions. Without a flag present the traditional flag salute was forfeited.

John Zaleski gave a brief safety presentation to the membership regarding their facility and because of security issues.

JULY FINANCIAL REPORT:

Checking:

Beginning Balance (7/01/10)	\$ 41,394.76
Deposits	\$ 1,280.00
Withdrawals	\$ 2,241.64
Interest Earned	\$ 0.34
Ending Balance (07/31/10)	\$ 40,433.46

Savings:

Beginning Balance (07/01/10)	\$ 45,340.13
Withdrawals	\$ 0.00
Interest Earned	\$ 3.73
Ending Balance (07/31/10)	\$ 45,343.86

Grand Total \$85,777.32

A motion was made by Bob Jones and seconded by Ken Knott to accept the July financial report as read. Motion carried.

CHIEFS' REPORT:

Chief Woodbury didn't have anything new to report as the Chiefs' take July and August off from meeting.

GUEST SPEAKER(S):

- Jeff Richey, Regional Manager of Airlift Northwest gave the membership an update on their aircraft, landing zone safety, and other general information. He also had one of their aircraft fly in for us to tour. One of the other new items they are offering is an insurance plan with an annual fee to cover additional costs beyond what private insurance covers for transports in the state.

Jeff handed out lanyards that also are used to measure patients to assure they are able to be transported in their aircraft (26-inches across the widest part of the body and a maximum weight of 400 pounds).

For additional information his contact information is as follows:

Jeff Richey, RN, CEN
Airlift Northwest Regional Manager
6987 Perimeter Road South #110
Seattle, WA 98108

Telephone: 206-521.1599

Mobile: 206-963-3890

Email: jeff.richey@airliftnw.org

Website: www.airliftnw.org

AFFILIATE REPORTS:

KING COUNTY EOM:

No one was present to report.

KING COUNTY EMS:

Patty Ousley reported the Fall EMT class would be having Orientation on August 10th with the class beginning on August 24th with Tuesday lectures at Bellevue Fire Training Center, and the Saturday practical sessions being held at Eastside Fire & Rescue. Again, for any questions or concerns, contact Patty.

Tracey White presented a sample of the video they would like for CBT Instructors to view and evaluate as they would students going through the annual practical skills portions. They are then asked to logon to the website and report what their evaluation of each video was. This information will then be collected as part of the instructor's evaluation.

Tracey continued by reminding training officers that the skills evaluations are not a teaching opportunity, but this is an evaluation for recertification.

The EMS Online version 2.0 upgrade is on task for completion at the proposed timeline.

The September KCFTOA meeting will be Tracey's last meeting. He is hoping to have the replacement for John Jerin's position attend the meeting as well. His replacement has not been named yet.

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(3) Fatalities or hospitalizations that occur within thirty days of an incident must also be reported.

LABOR & INDUSTRIES:

JC Smith reported to the membership that the WAC 296-800-32005 affects fire departments as well concerning personnel who are injured on the job and admitted (not just ER) to a hospital. These need to be reported within 8-hours. JC submitted the following information:

WAC 296-800-32005

**Report the death, probable death of any employee, or the in-patient hospitalization of any employee within 8 hours**

(1) You must report to us within eight hours of an incident that:

- Causes a fatal or possibly fatal injury
- Causes injury requiring in-patient hospitalization of any employee

To report, contact your nearest Labor & Industries office by phone or in person, or call the OSHA toll-free hotline, 1-800-321-6742.

Exception: If any employer does not learn of a reportable incident at the time it occurs and the incident would otherwise be reportable under this subsection, the employer shall make a report within eight hours of the time the incident is reported to any agent or employee of the employer.

(2) Your report must include:

- Establishment name
- Location of the incident
- Time of the incident
- Number of fatalities, hospitalized employees, or pesticide exposures
- Contact person
- Phone number
- Brief description of the incident.

**WAC 296-800-32010**

**Make sure that any equipment involved in an accident is not moved**

**You must:**

- Not move equipment involved in a work or work related accident or incident if any of the following results:
  - o - A death
  - o - A probable death
  - o - An employee's hospitalization.
- Not move the equipment until a representative of the Department of Labor & Industries investigates the incident and releases the equipment unless:
  - o - Moving the equipment is necessary to:
    - § Remove any victims.
    - § Prevent further incidents and injuries.

JC continued to report there isn't any update regarding the 296-305 Standard public hearings nor the release of the final draft.

REGION IV:

Mark Adler reported they are still functioning as long as they have funds left. They assisted with the Firefighter II evaluations that Shoreline Fire is hosting. Registration can be made through the website.

They have approximately \$8000 remaining, so if anyone has classes they are interested in hosting, consider applying for funding if the classes are open to the tri-counties equally. They cover only the instructor reimbursement, books, but does not cover overtime or backfill.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones reported this group is running behind in finalizing their 2011 Conference.

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They are waiting for instructor contracts, but they are hoping to have the final announcement by September. The conference is scheduled for February 19 – 23, 2011 in Yakima.

(Committee Members: Mark Seaver, Ken Knott, Bob Jones)

WA STATE FIRE SERVICE TRAINING:

Bob reported they have 20 students registered for the 2010-3 Recruit Class, and they will also be starting the weekend academy soon. Bob also mentioned they are seeking instructors at the company officer level for their academies.

FIREGROUND PRACTICE LESSON PLAN COMMITTEE:

Mike McAuliffe didn't have anything new to report. They completed the basic plan, but they need to complete the final draft of the lesson plan.

(Committee Members: Rick Ashleman, Mike McAuliffe, Mark Musch)

Bob also disseminated classes that are being offered by the NFA throughout the State.

LEADERSHIP SYMPOSIUM:

Mike McAuliffe reiterated the announcement that the 2010 Leadership & Command Symposium has been cancelled due to low registrations. They only had 40-45 and needed 95-100 to break even in costs. Mike reported they will continue to build the relationship for next year's symposium.

(Committee Members: Mike McAuliffe, Marty Grisham, Mark Musch, Rudy Peden, Greg Bawden)

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

Kirk Galatas didn't have anything new to report as they take July and August off.

COMMITTEE REPORTS:

ADMINISTRATIVE SUPPORT COMMITTEE:

Mike McAuliffe didn't have anything new to report.

(Committee Members: Executive Board, ODA Chair)

ODA COMMITTEE:

Elenjo Schaff reported for the committee. They are continuing to finalize the instructors and dates for the 2011 ODA. There aren't any major changes except for adding the written and the practical skills components to each class to meet the requirements for re-accreditation.

(Committee Members: Cari Coll, Rick Ashleman, Elenjo Schaff, Mark Risen, Kevin Body, and by Bylaw Default: Cindy McMahan and Mark Adler)

ADVANCED PUMP OPERATOR ACADEMY COMMITTEE:

Dick Breitenbach announced this academy is still available for registrations on the website and there were nine spaces available at last count. The dates are September 20th through 24th and the price is \$325 per student. He continued by reporting he hoped to be able to contact agencies with students to get apparatus for this class. Bob wants to know if anyone attending is in need of housing that week at the academy.

(Committee Members: Bob Jones, Bill Evans, and Dick Breitenbach)

TRUCK ACADEMY COMMITTEE:

Mark Musch reported they are still working on finalizing this academy. They are finding the costs of materials and instructors is increasing. Currently, the cost of the class will be approximately \$700 per student. With this cost, there is a need of a minimum of 25 students to break even. They may need to check into the possibility of having Region IV assist with the costs because with all the budget cuts, there is

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a concern many departments won't be able to send students. Mark will be sending out a survey to the training officers to get an approximate estimate of committed students. Please be sure to respond with the number of students your agency is planning to send. Right now it is tentatively scheduled for October 11<sup>th</sup> at Bellevue Fire.

*(Committee Members: Mark Musch, Mitch Sauer, Bill Evans)*

WEBSITE COMMITTEE:

Mike McAuliffe reported the front page of the website is in need of upgrading, and he also asked if anyone also has any ideas or thoughts of what we need to do for our website, they should contact him or any of the E-Board members.

*(Committee Members: Jeff DiDonato, Cindy McMahan and the Executive Board – overseer is the Vice President according to Bylaws)*

PURCHASES OF THE MONTH:

No one had any new purchases.

OLD BUSINESS:

There wasn't any Old Business to discuss

NEW BUSINESS:

There wasn't any New Business to discuss.

GOOD OF THE ORDER:

- Graydon Matheson from King County Sheriffs Office – Airport Fire Department reported they are planning to host a major incident drill in September 2011. They will be looking for agencies to assist and offer feedback for this drill
- Jim Woodbury – Seattle Fire announced he will be transferred out of Training temporarily due to Chief Young's medical leave. Tamlyn Nigretto will be his interim replacement.

- Kevin Anderson – Renton Fire introduced himself as Rick Marshall's replacement in the Training Division.
- Kevin Anderson – Renton Fire also is in need of promotional assessors as they are testing to fill a BC position on October 5 & 6. If anyone has someone to assist, please contact Kevin.
- Tracey White thanked members who attended the Paul LeSage Conference. It was well received and he is encouraging his manager to continue to provide this kind of training annually.

Thank you to Boeing Fire for hosting this event, and for allowing us to see the Blue Angels take off for their practice session. It is always amazing (and deafening) to see them leave the airfield. With the ALNW aircraft tour, the timing was perfect for us to be able to witness this event this year.

With no further business a motion was made by Mitch Sauer and seconded by Terry Brown to adjourn. Motion passed. Meeting adjourned at 1045.

*(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on August 9, 2010)*

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**KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION**

PHONE NUMBERS

Phone: 425-255-1241

FAX: 425-749-7274

MAILING ADDRESS

King County Fire  
Training Officers' Association  
P.O. Box 4341  
Everett, WA 98204-0035

Phone Number: 425-255-1241

FAX Number: 425-749-7274

Visit our Website at: [www.kcftoa.org](http://www.kcftoa.org)



## **NEXT SCHEDULED MEETING**

Thursday, September 2, 2010  
0900 Start Time

Northshore Fire Department  
18030 73<sup>rd</sup> Avenue NE  
Kenmore, WA

425.486.2784

## ***YOUR 2010 EXECUTIVE BOARD***

**PRESIDENT** – Rick Ashleman, Shoreline Fire Department (206) 533-6501 or [rashleman@shorelinefire.com](mailto:rashleman@shorelinefire.com)

**INTERIM VICE PRESIDENT** - Mike McAuliffe, Bothell Fire Department (425) 486-1678 or [mike.mcauliffe@ci.bothell.wa.us](mailto:mike.mcauliffe@ci.bothell.wa.us)

**SECRETARY** - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or [ESchaff@ESF-R.org](mailto:ESchaff@ESF-R.org)

**INTERIM TREASURER** - Mark Adler, KCFD #2 (206) 242-2040 Ext. 104 or [madler@burienfire.org](mailto:madler@burienfire.org)

**CONTRACT ADMINISTRATIVE SUPPORT** – Cindy McMahan – KCFTOA [Cindy@kcftoa.org](mailto:Cindy@kcftoa.org)

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## **INSPIRATIONAL NOTE:**

*“If you are kind, people may accuse you of selfish, ulterior motives;  
be kind anyway.*

*If you are successful, you will win some false friends and some true enemies;  
succeed anyway.*

*If you are honest and frank, people may cheat you;  
be honest and frank anyway.*

*What you spend years building, someone could destroy overnight;  
build anyway.”*

~ Mother Theresa