

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Snoqualmie Fire Department
May 7, 2009

MEMBERS & GUESTS:

* Mark Weldon	Bellevue Fire
* Elenjo Schaff	Eastside Fire
* Phil Cane	Boeing Fire
Mitch Sauer	Northshore Fire
Mark Musch	Northshore Fire
Mike McAuliffe	Bothell Fire
Jeff DiDonato	Maple Valley Fire
Rick Marshall	Renton Fire
Rick Myking	Renton Fire
Rudy Peden	Valley Regional Fire
Dana Normandy	Olympic College
Todd Reynolds	Snoqualmie Fire
Greg Bawden	Duvall Fire
Tom Odegaard	Evergreen Safety Council
JC Smith	Labor & Industries
Tim McClung	King Co. Int'l Airport
Patty Ousley	King County EMS
Gary Sacha	Tukwila Fire
Dick Breitenbach	Eastside Fire
John Bridenbaugh	Mercer Island Fire
Cari Coll	Vashon Island Fire
Rick Ashleman	Shoreline Fire
Mark Adler	KCFD #2
Bob Jones	WSP/FPB
David Kryger	Kirkland Fire/RFTD
Kent Knott	Mercer Island Fire

* Executive Board Member

The May meeting was called to order by Vice President, Mark Weldon at 0910. Following the welcome and traditional flag salute, a roundtable of introductions was accomplished.

In an update, Elenjo Schaff made the announcement that several promotions had taken place at Eastside Fire. Captain Glenn Huffman was promoted to Battalion Chief and he would be leaving Training. It was

undetermined at that time if the newly appointment Captain Mike Geppert would be remaining in Training, or if he would be going back on line. This would determine whether or not he would be able to remain President of KCFTOA. She continued by introducing the Lieutenant, Dick Breitenbach, who has taken Mike's old position in Training.

NOTE: Since the meeting, the determination was made, and Mike Geppert will remain in Training and will be able to fulfill his position as President until his term expires in December.

MEETING MINUTES:

A motion was made by Rudy Peden and seconded by David Kryger to accept the April minutes as disseminated by Elenjo Schaff. Motion carried.

TREASURER'S REPORT:

Phil Cane reported on the March and April financial report; but following the report he noted there was a discrepancy of approximately \$25,000 from the ending of one month to the beginning of the next. He will check into this with Cindy and the corrected report will be added to the minutes for a vote at the June meeting.

The corrected March and April, along with the May financial reports will be provided at the next meeting as they weren't available at the time of the Minutes being disseminated.

GUEST SPEAKER(S):

- Dana Normandy; Olympic College – Update on Classes being offered.

Dana introduced himself as the Director for the Fire Service Program at Olympic College. After Larry Rogers left the program, there was a span of vacancy before Dana's appointment as the director. He also works for Bremerton Fire. They are in the process of revising the program to include online summer classes, and opening on-site classes at various fire departments. Cluster Classes is also a new concept that will be available in the Fall. Dana informed the membership he is working with the JATC Program and departments to meet their educational requirement needs. For information, he can be contacted at:

Dana Normandy,
Fire Service Program Director
Olympic College,
1600 Chester Ave.
Bremerton WA, 98367
dnormandy@oc.ctc.edu
(360)-475-7722 direct
(360)-475-7582 for appointments

- Tom Odegaard, Evergreen Safety Council – Fire Service Safety Program

Tom reported on the Fire Service Health & Safety Officer Certification Program they have developed. It is a six-month program with a Health & Safety Specialist Certification. In King County, 25 firefighters have completed the program. It can be completed in the six months or up to two years dependent on individual schedules. It is a 22-day class and they are also offering this at remote sites if any agency is interested in having this in their department. The cost of the program is \$180 per day for members and \$210 per day for non-members. For

more information his contact information is:

Tom Odegaard
President/Executive Director
Evergreen Safety Council
401 Pontius Avenue North
Seattle, WA 98109
Website: www.esc.org
Phone: 206-382-4090
Email: tom@esc.org

AFFILIATE REPORTS:

KING COUNTY DEPARTMENT OF EMERGENCY MANAGEMENT & REGION 6 HOMELAND SECURITY TRAINING & EDUCATION COMMITTEE:

No one was present to report.

KING COUNTY EMS:

Patty Ousley reported the Spring EMT Class has only two weeks remaining. The information for the upcoming Fall EMT Class will be sent out in June.

LABOR & INDUSTRIES:

JC Smith reported the department makes easy access to regulations in the CD they provide. It has links, 305 Standards for fire service and 800 Standards. This disk also includes lesson plans and PowerPoints. He disseminated the few he had available, and he can either bring additional copies, or agencies can request being added to the mailing list at:

www.Lni.wa.gov/main/listservs/safetystandards.asp

He continued by informing the membership he hasn't gotten the answer regarding confined space training for fire marshals, etc.

REGION IV:

Mark Adler informed the membership that any classes the Region IV sponsors will be found

on www.fftraining.org including the Rapid Entry Water Class.

Their new budget is beginning so they are taking ideas for classes or will assist with class expenses. The only stipulation is that it must be offered to all three counties and there must be spaces available for individuals from other counties.

They will be offering the Leadership Series again next year. Also, the Forcible Entry prop that is usually housed at Eastside Fire & Rescue is currently at Burien Fire.

One more reminder – there is a spot remaining on this Region IV Committee for a Chief and a Training Officer. If anyone is interested, contact Mark for additional information. It is a monthly conference call.

STATE FIRE TRAINING & SAFETY OFFICERS' ASSOCIATION:

Bob Jones and Gary Sacha reported on the upcoming EVIP Train-the-Trainer Class being held at Yakima on June 13 & 14. There is a maximum of 55 students. The second day includes ideas for the Safety Awareness Week (previously known as Stand Down for Safety). Registrations can be done online at: www.wsftso.org.

WA STATE FIRE SERVICE TRAINING:

Bob Jones disseminated the following information regarding NFA classes available. They are offering nine classes in the area. Contact the host agency for registrations.

Bob continued to report they finished Recruit Academy 2009-1 last week with 24 recruits which included 13 career representing six fire departments and five volunteers representing five departments and six self-sponsored individuals. The next class is full.

KITSAP COUNTY TRAINING OFFICERS' ASSOCIATION:

No one was present to report.

PIERCE COUNTY METRO TRAINING ASSOCIATION:

No one was present to report.

SNOHOMISH COUNTY TRAINING OFFICERS' ASSOCIATION:

No one was present to report.

COMMITTEE REPORTS:

ADVANCED PUMP OPERATOR WORKSHOP COMMITTEE:

Gary Sacha reported on the recently completed Advanced Pump Operator Academy. The class had 25 students with positive comments even having to work in the snow. The only glitch was the meals weren't ordered until the last minute, but all worked out in the end. With the cost of meals and Training Center being increased, the cost of the academy may have to be increased slightly. However, this class only went over a couple of dollars from the original budget. There was also a discussion about agencies having more than 3 students need to supply an apparatus as there is always a shortage. The next one is scheduled for September 14 – 18. The general comment is that everyone should have this class. Other comments and the final budget will be sent to the membership with the minutes per Gary Sacha's request.

In the course of the discussion it was also noted that Gary has a Operational Guideline and check-off sheets for planning this academy. He will send a copy to Cindy for anyone assisting with upcoming academies. (Committee Members: Gary Sacha, Bob Jones, and Mark Weldon)

AUDIT COMMITTEE:

Jeff DiDonato reported the committee met with Cindy at Eastside Fire and finalized the 2008 Audit with just a couple of items of recommended change for the future. Also, the format of the form had been changed to be more appropriate for our needs. The audit will be sent out to the membership for review and a vote to accept will be completed at the June meeting.

EXTRICATION ACADEMY COMMITTEE:

There wasn't anything to report.
(Committee Members: Paul Strong, John Palmer, Rick Myking)

A lengthy discussion ensued regarding the need for the membership to commit to the projects the KCFTOA has adopted. We have developed the reputation for offering quality classes and academies, and without the commitment of committee members, it is difficult to make these occur. In addition with some of the more extensive and convoluted academies, it is necessary to plan ahead for clean-up and not leaving a mess for the hosting agency to deal with.

It was also highly recommended that each academy have a manual of guidelines and check-off sheets on file with the Executive Board Secretary and Cindy for any new committee members or in the event someone leaves Training and a new committee takes over.

Discussion also ensued regarding either a complimentary tuition or committee members involvement with clean-up following a class.

**LEADERSHIP SYMPOSIUM
(PREVIOUSLY CHIEF OFFICER
DEVELOPMENT ACADEMY):**

Mike McAuliffe reported after discussions between the Executive Board and the committee, it was decided to forgo this year's symposium and possibly join forces with the

RFTD for next year due to budget issues for many departments.
(Committee Members: Mark Musch, Mike McAuliffe, Marty Grisham)

ODA COMMITTEE:

Cari Coll reported the committee is working on the re-accreditation process. In the process of reviewing what needs to be submitted, there are two KCFTOA policies that need to be revised. On Policy Number 4 – Confidentiality: we need to eliminate the need for students to provide social security numbers since this is no longer required. Under Policy Number 10 – Evaluation Process: we need to change the NFPA 1021 Standard to the 2009 edition.

Rick Ashleman made a motion to adopt those aforementioned policy changes, and it was seconded by Jeff DiDonato. Motion carried.

Cari continued to report that once the application process goes to the State, there will be a site visit.

The tentative date(s) for the Fire Officer I & II testing is November 12 with the 13th as another date if it is needed. Remind your candidates they need to have their Firefighter II Certification to be eligible for this certification. We need to know numbers of students who are planning to take the test, so Cindy was going to send out a survey to the students for a final count.

Because the MCTO class had 14 individuals on the wait list, an additional class is being researched, and a determination will be made at the next meeting.

There are still some spaces available for a couple of the upcoming classes.
(Committee Members: Cari Coll , Elenjo Schaff, Rick Myking, Rick Ashleman, Jeff DiDonato, Rick Newbold, Phil Cane, Cindy McMahan)

TRUCK ACADEMY COMMITTEE:

This committee has had some glitches in getting started. Mark Musch, Mitch Sauer, John Palmer along with Paul Strong and anyone else interested in assisting will start the process. There definitely is a demand for this training. If anyone else is interested in assisting, please contact one of the committee members.

(Committee Members: Paul Strong, Mark Musch, Mitch Sauer, John Palmer)

WEBSITE COMMITTEE:

Jeff DiDonato reported Zone 3 has been interested in attaching a page to the KCFTOA website for announcing their drills and other pertinent information. He investigated the additional cost and what would be involved with Dave Monohan, our Webmaster, Dave had informed him that adding links or pages (one for Zones 1, 3, and 5) would cost at a maximum a one-time fee of \$500. After a discussion which included limitations put on these pages to be no classes that would be in competition with KCFTOA classes or academies, and that there would be no additional workload to Cindy, nor any additional expenses to KCFTOA, a motion was made by Jeff DiDonato and seconded by Mark Adler to move forward with this plan and that a contract with such limitations and guidelines will be developed for each zone. Motion passed.

(Committee Members: Jeff DiDonato, Paul Strong, Cindy McMahan and the Executive Board)

PURCHASES OF THE MONTH:

No purchases were discussed.

OLD BUSINESS:

INVESTMENT UPDATE:

Phil Cane reported on the progress of the investment plan. One of the challenges of this process included the fact that KCFTOA does not have a 'physical address'. In this process, Phil also checked into getting our own Tax ID number, but also had the same outcome. We have discussed using one of

the Executive Board Members' fire department's address, but then the next roadblock is having a contact person, that has actual check-writing authority. Phil will continue to work through these issues, with the intent to accomplish the goal.

NEW BUSINESS:

July-August Meeting Date:

Phil presented the membership with the options we have available for our July-August meeting scheduled for Thursday, July 30th.

- Ridgeway Hotel (with balcony view of the runway for the Blue Angels take-off) – only available on Friday, July 31
- Ruby Chow Park – not a good option
- Fire Department Bay

A motion was made by Mitch Sauer to move the meeting date to Friday, July 31 (same time 0900) in order to have the meeting at Ridgeway Hotel. After a second from David Kryger, the motion passed.

GOOD OF THE ORDER:

There wasn't any Good of the Order business.

With no further business a motion was made by Jeff DiDonato and seconded by Mitch Sauer to adjourn. Motion passed.

(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on May 19, 2009.)

NEXT MEETING

Thursday, June 4, 2009
0900 Start Time

Woodinville Fire & Life Safety
17730 Woodinville-Snohomish Road NE
Woodinville
425-483-4486

PRESIDENT - Michael Geppert, Eastside Fire & Rescue (425) 313-3257 (**NEW Number**) or MGeppert@ESF-R.org

VICE PRESIDENT - Mark Weldon, Bellevue Fire (425) 452-7852 or Mweldon@Bellevuewa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or ESchaff@ESF-R.org

TREASURER - Phil Cane, Boeing Fire (425) 785-8964 or Phil.cane@Boeing.com

CONTRACT ADMINISTRATIVE SUPPORT –
Cindy McMahan – KCFTOA
Cindy@kcftoa.org

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241
FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 3276
Everett, WA 98213-8276

***BE SURE TO VISIT
our website***

WWW.KCFTOA.org

YOUR 2009 EXECUTIVE BOARD



(Mark Weldon, Elenjo Schaff, Michael Geppert and Phil Cane)

INSPIRATIONAL NOTE:



*"Each man is a hero and an oracle
to somebody."*

~Ralph Waldo Emerson
American Poet, Lecturer & Essayist