

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

MEETING MINUTES

Shoreline Fire Department
February 5, 2009

MEMBERS & GUESTS:

- | | |
|------------------------|----------------------|
| * Mike Geppert | Eastside Fire |
| * Elenjo Schaff | Eastside Fire |
| * Mark Weldon | Bellevue Fire |
| Mitch Sauer | Northshore Fire |
| Mike McAliffe | Bothell Fire |
| Mark Adler | KCFD #2 |
| Marty Grisham | Tukwila Fire |
| Rudy Peden | Valley Regional Fire |
| Paul Strong | Valley Regional Fire |
| Greg Bawden | Duvall Fire |
| Greg Schipper | Enumclaw Fire |
| Donald Brassard | Enumclaw Fire |
| Jay Fischer | Shoreline Fire |
| Rachel Garlini | Shoreline Fire |
| Cari Coll | Vashon Island Fire |
| Rick Ashleman | Shoreline Fire |
| Pat Hepler | Edmonds Fire |
| Mike Yoakum | Mukilteo Fire |
| Andy Hail | Redmond Fire/RFTD |
| Patty Ousley | King County EMS |
| Warren Merritt | Bellevue Fire |
| Jim Dorney | Bellevue Fire |
| JC Smith | L & I |
| Ken Knott | Mercer island Fire |
| John Bridenbaugh | Mercer Island Fire |
| Bin Anderson | Ambu SmartMan |

* **Executive Board Member**

The monthly meeting was called to order by President Mike Geppert at 0905 at Shoreline Fire Training Center. A welcome was extended followed by the traditional flag salute and a roundtable introduction.

MEETING MINUTES:

A motion was made by Warren Merritt and seconded by Rudy Peden to accept the

January meeting minutes as disseminated by Elenjo Schaff. Motion approved.

TREASURER'S REPORT:

In Phil Cane's absence, the monthly treasurer's report was read by Mark Weldon as follows:

Checking Account:

Beginning Balance (01/01/09)	\$21,178.97
Deposits	\$ 5,247.68
Withdrawals	\$12,313.52
Interest Earned	\$ 0.58
Ending Balance (12/31/09)	\$14,113.71

Savings Account:

Beginning Balance (01/01/09)	\$45,216.52
Withdrawals	\$ 0.00
Interest Earned	\$ 11.15
Ending Balance 12/31/08	\$45,227.67

Grand Total All Accounts: \$59,341.38

A motion was made by Warren Merritt and seconded by Mitch Sauer to accept the January Treasurer's report as read. Motion passed.

The question was asked if we have moved towards investing our funds so we can accumulate more interest than the small amounts we get through savings. Phil was not present to report, and the other E-Board members did not have a response. Phil will be asked to report on this at the next meeting.

CHIEFS' COMMENTS:

Warren Merritt reported he and Mike Geppert attended the Chiefs' workgroup recently. They are reorganizing their Association and making changes as to the way their meetings were run and they are planning to spend more time on their objectives and priorities. The Chiefs are planning to focus more at the legislative level, strategic planning and finances instead of on committees.

With this, Warren will no longer be the liaison from the Chiefs, but instead they are going to leave it up to the KCFTOA President to keep them informed when they are needed. He also reported to the membership that the King County Fire Operations group do not have closed meetings and each department is encouraged to send a representative to that meeting.

GUEST SPEAKER(S):

- Bin Anderson, Director - Ambu SmartMan; Computer Technology and Specialized Manikin.

Bin apologized for not having equipment as the airline had somehow delayed his luggage along the way. He gave a PowerPoint presentation, and will reschedule a demonstration at another meeting. His contact information is as follows:

Bin Anderson, Director
V4EMS

1171 S. Robertson Blvd; Suite 121
Los Angeles, CA

Telephone: 800-979-0419 or 805-456-9696

Email: banderson@v4ems.com

Website: www.v4ems.com

AFFILIATE REPORTS:

KING COUNTY DEPARTMENT
OF EMERGENCY MANAGEMENT &
REGION 6 HOMELAND SECURITY
TRAINING & EDUCATION COMMITTEE:

Marty Grisham reported that events are still being scheduled with 2007 & 2008 finances. He informed the membership there is a 7-step process for getting Training and Education funds which include developing an idea that has a strong regional benefit to be shared with several agencies and present this to the appropriate representative. They will bring it to the group with the application form and scope of the training (which is the most time consuming to develop but the most beneficial in selecting a training session), and then there is the written contract. Marty reported they are working with the post office for a large scale drill that would include the FBI and HazMat Teams as an example of the various entities and agencies included.

KING COUNTY EMS:

Patty Ousley reported they tested 66 individuals for the upcoming EMT Class. 53 of those passed and will be moving on to the CPR evaluations and Class Orientation. The class begins on February 24th and will continue until May 19th.

A question was asked regarding the ROC Study, and Patty indicated she would pass that request for information on to the appropriate individuals.

LABOR & INDUSTRIES:

JC Smith disseminated a hand-out about accident reporting and investigating. He stressed that scene security was very important and the follow are events that take place:

- Opening the case – conference held with the highest rank present at the incident.
- Information collecting with details.
- Review of regulations and this process can take a month or more.
- Meeting is held with the employer.
- Review of training reports and department files.

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- o Meeting with the department with the final report.

JC continued by informing the membership that departments can ask questions of L & I during this process, but no one else is given the information (i.e. media). The entire process could take up to six months to process and can be initiated by complaint, observation, or injury.

A discussion ensued regarding reporting to L & I after observing a potential violation of a construction site or utility worker not taking required precautions. This is a civil obligation even more so than a liability, and L & I can respond faster if these reports are not given as anonymous because of previous experience of prank calls. Discussion also included the possibility of having a city building inspection to shut down potential problems and non-compliance issues.

REGION IV:

Mark Adler reported the classes the Region IV are sponsoring appear on [www.FFTraining.org](http://www.FFTraining.org). There are the Leadership series and ISO Class. Mark reminded members that if anyone has ideas for future training or classes, they should contact him. Also there is room for another representative to sit on this committee from King County.

STATE FIRE TRAINING & SAFETY

OFFICERS' ASSOCIATION:

Bob Jones reported the State Conference is scheduled for February 21 – 25, 2009 in Wenatchee. The information and registration forms are on their website. He noted the number of registrations is increasing.

WA STATE FIRE SERVICE TRAINING:

Bob Jones reported they will be offering train-the-trainer classes for HSO, ISO, and Leadership towards the end of the year.

Bob continued by reporting the dorm renovation is moving along as scheduled, as was the

sanitation. The 40 extra beds are on hold until 2017.

Bob disseminated the following hand-outs:

- o NFA Course Development Status Report
- o MCO Schedule that include the Truck Academy for April and September
- o TRADE Region IX Multi-Region Meeting scheduled for march 29 – April 1 at Clark County, Nevada.
- o 2009 Safety, Health and Survival Week Theme announcement. It is *“Protect Yourself: Your Safety, Health and Survival are your Responsibility”* and is scheduled for June 14-20, 2009.
- o 2009 State Fire Training & Safety Officers' Conference schedule.
- o “Looking Forward” Winter, 2009 newsletter.
- o Recruit Class 2009 – 01 Agency participation roster.

KITSAP COUNTY TRAINING

OFFICERS' ASSOCIATION:

No one was present to report.

PIERCE COUNTY METRO TRAINING

ASSOCIATION:

No one was present to report.

SNOHOMISH COUNTY TRAINING

OFFICERS' ASSOCIATION:

Pat Helper reported they will be hosting a 2-week post-academy class following their recruit academy.

He also reported they are going to be sponsoring a training session similar to our Chiefs' Academy, but will be bringing it to the operations level. South Snohomish departments are going to be having quarterly ‘Sunday Drills’ which will include MCI Drills in the first quarter. North King County Fire Departments will be included in this training since they respond as mutual aid.

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Pat also reported Monroe Fire is starting to participate in the JATC Program.

(Committee Members: Gary Sacha, Bob Jones, and Mark Weldon)

COMMITTEE REPORTS:

ANNUAL REVIEW OF COMMITTEES:

Mike Geppert reviewed the remaining committees that need assistance. A listing of the committees and their members will be disseminated with the meeting minutes. Thank you to those who stepped up and have offered their assistance this year. As the adage goes, "Many hands make light work" and we have some very productive committees!

BUDGET COMMITTEE:

Phil Cane wasn't present to report and the E-Board hadn't received an update.

(Committee Members: E-Board and Academy & Workshop Chairs)

EXTRICATION ACADEMY

COMMITTEE:

Paul Strong reported for Kevin Olson who is still working on the committee even though he is no longer in Training. Everything is on track and scheduled for the Extrication Academy. The Puyallup Fire Extrication Team will provide an evolution that includes a 'run under' with a full sized semi tractor trailer. Other topics include Vehicle construction, stabilization, disentanglement, tool knowledge, and hybrid awareness. The location is the Renton Fire Training Center 1900 Lind Ave SW Renton, 98057 on March 15 – 18, 2009 from 0830 – 1700. The cost of the academy is \$525 per person.

(Committee Members: Paul Strong, John Palmer, Rick Myking)

ADMINISTRATIVE SUPPORT

CONTRACT COMMITTEE:

Mark Weldon reported the E-Board made the necessary adjustments to Cindy McMahan's monthly contractual pay. The CPI Cost of Living Adjustment in December was 1.1% and after reviewing her past year's responsibilities, it was decided to give Cindy the maximum 5% Merit increase. This will bring her annual contractual amount to \$20,270.62. Mark also reported we will be working on getting a revised contract signed by Cindy, Phil and Mike.

LEADERSHIP SYMPOSIUM

(PREVIOUSLY CHIEF OFFICER

DEVELOPMENT ACADEMY):

Mike McAuliffe reported he still needs to speak to Kevin Olsen to get some contact information for speakers. Others have forwarded speaker information to Mike, and they will begin the planning process. Paul Strong indicated the GSA facility is available at no cost if the committee is interested in keeping it there.

(Committee Members: Vic Pennington, Mike McAuliffe, Marty Grisham)

The new cost for academies to add into their expenses to cover Cindy's salary is \$970. Discussion ensued about what this all covers and what Cindy's role is for the Association.

(Committee Members: E-Board & ODA Chair and Cindy McMahan)

ADVANCED PUMP OPERATOR

WORKSHOP COMMITTEE:

Mark Weldon reported the Advanced Pump Academy has been scheduled for April 20 – 24. The first day will be held at Bellevue Fire Station 9, and the remainder of the week will be at the State Training Center. Mark will be speaking to Gary Sacha for final details. The second session is scheduled for September 14 – 18. He reminded agencies that if you have apparatus to send with your students, please do so.

ODA COMMITTEE:

Cari Coll reported the 2009 ODA begins this month and registrations are available online at www.kcftoa.org. She continued by informing the members that email addresses need to be verified in order for them to register

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online. There is a location change for Instructor I to Bellevue. The committee continues to get reciprocity requests with the full ODA applicants.

In addition, the committee is looking into doing a Firefighter II testing since it is a prerequisite for taking the Fire Officer I and II tests. It was the recommendation by Barbara Gagnor to have a TCO on the committee, so Cari has moved forward in getting that certification.

*(Committee Members: Cari Coll , Elenjo Schaff, Rick Myking, Rick Ashleman, Jeff DiDonato, Rick Newbold, Phil Cane, Cindy McMahan)*

TRUCK ACADEMY COMMITTEE:

No one was present to report for this committee.  
*(Committee Members: Vic Pennington, John Palmer)*

WEBSITE & DATABASE COMMITTEE:

Mike Geppert reported the website is up and running and while testing some of the areas, we are moving through the process. If you are finding anything of concern be sure to email Mike or Vice President Mark Weldon. Mike stressed that departments need to update their personnel email addresses with Cindy in order to allow the student to access their record and to register for classes.

*(Committee Members: Jeff DiDonato, Paul Strong, Cindy McMahan and the Executive Board)*

PURCHASES OF THE MONTH:

No one had any new purchases to report.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

There wasn't any New Business discussed.

GOOD OF THE ORDER:

- Paul Strong had forwarded the class announcement of their upcoming Truck Academy through Elenjo's bulk email system. They are having a Truck Academy I on April 20-24 and May 4-8 and will be scheduling a Truck Academy II later in the year. If anyone is interested in sending personnel through, they can contact Paul as there are a few spaces available.
- JC Smith notified the membership that he has requested a clarification from the State L & I regarding compliance base on required confined space training. He will follow-up with us as he receives any information.
- Marty Grisham asked if anyone has a policy in place regarding the requirement of Instructor 1 for all of their instructors to please forward it to him.
- Marty Grisham also asked if departments do NFIRs and MIFR for on-duty injuries not related to a call. The discussion ensued. This reporting is the only way there can be data on injuries while on-duty. Jim Shell has been working on this project at the state level and says to file such injury report is the only way to add to the statistics for "on-duty" injuries.
- Pat Hepler reported they recently lost one of the Paramedics as he was the mountain climber that was killed in Argentina. His memorial service was to be held Sunday, February 8 in Edmonds.

With no further business, Mark Adler made a motion to adjourn which was seconded by Mitch Sauer and passed unanimously at 1131

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(Draft meeting minutes were respectfully submitted by Elenjo Schaff, Executive Board Secretary, on February 18, 2009.)

YOUR 2008 EXECUTIVE BOARD



(Mark Weldon, Elenjo Schaff, Michael Geppert and Phil Cane)

NEXT MEETING

Thursday, March 5, 2009
0900 Start Time

Kent Fire Department
24611 116th Avenue SE
Kent

253-856-4330

PRESIDENT - Michael Geppert, Eastside Fire & Rescue (425) 313-3301 or MGeppert@ESF-R.org

VICE PRESIDENT - Mark Weldon, Bellevue Fire (425) 452-7852 or Mweldon@Bellevuewa.gov

SECRETARY - Elenjo Schaff, Eastside Fire and Rescue (425) 313-3393 or ESchaff@ESF-R.org

TREASURER - Phil Cane, Boeing Fire (425) 785-8964 or Phil.cane@Boeing.com

CONTRACT ADMINISTRATIVE SUPPORT – Cindy McMahan – KCFTOA
Cindy@kcftoa.org

KING COUNTY FIRE TRAINING OFFICERS' ASSOCIATION

PHONE NUMBERS

Phone: 425-255-1241
FAX: 425-749-7274

MAILING ADDRESS

King County Fire
Training Officers' Association
P.O. Box 3276
Everett, WA 98213-8276

INSPIRATIONAL NOTE:

"Don't wait until everything is just right. It will never be perfect. There will always be challenges, obstacles and less than perfect conditions. So what? Get started now. With each step you take you will grow stronger and stronger, more and more skilled, more and more self-confident and more and more successful."

~ Mark Victor Hansen
Inspirational Speaker & Author

**BE SURE TO VISIT
our new website**

WWW.KCFTOA.org